

Library System of Lancaster County
Minutes of the Board of Directors Meeting
December 18th, 2015

Attendance:

Board Members: Brandon Danz, President; Diane Tannehill, Vice President; André Fouchet, Treasurer; Russell Miller, Secretary; Christina Diehl; Terry Kauffman.
Absent: Andrea McCue, Lancaster County Commissioners' Representative.

System Staff: Stephanie Zimmerman, Training and Development Coordinator; Mary Ann Heltshe-Steinhauer, PR/Community Relations Manager; Mark Sandblade, Information Technology Manager; Ed Miller, Special Services Manager; Brenda Emerich, Library Assistant, Cataloging; Renee Christiansen, Youth Services Manager.

Guests: Debra Rosser-Hogben, Director, Milanof-Schock Library; Nancy Behney, Assistant Director, Milanof-Schock Library; Barbara Basile, Director, Manheim Community Library; Margie Perella, Director, Pequea Valley Public Library; Susan Tennant, Director, Lititz Public Library; Marian Fetter, Board Member, Elizabethtown Public Library; Lisa Greybill, Director, Columbia Public Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Danz at 6:37 PM on Wednesday, December 18th, 2015, at Milanof-Schock Public Library. A quorum was present.

Public Comment Welcome to County Commissioner Dennis Stuckey, present as a substitute for Andrea McCue. Stuckey reiterated that the merger with the county is only in the discussion phase, and that further dialogue needs to be had before this is brought to public forums.

Secretary's Report
Minutes Russ Miller, Secretary, referred to the minutes of the October meeting, as included in the Board mailing. There were no questions.

Approval On motion by Russ Miller, seconded by Terry Kaufman, the Library System Board of Directors approved the minutes as presented. Motion carried unanimously.

Treasurer's Report André Fouchet, Treasurer, took a brief moment to announce the passing of Jim Showalter. He was an integral part of LSLC and contributed much to the organization in his time here.

CFO Angie Lightfoot has been hired and will start work full-time on the 19th. She has a wealth of experience in non-profits and we are happy to have her on board. She has looked at the numbers and there are no substantial problems at this time—things just need to be brought up to date.

André stated that all financials through November will be completed by January 2016, including the budget. December financials will be brought up to date by February. He also gave a quick reminder that if the state allocation is not in by January, a \$250,000 advancement will be given to the libraries based on the funding formula. There were no questions.

Motion None.

President's Report President Danz reported on the following:

Brandon is very in favor of the merger with the county and in having a public discussion about the possibility. Look for more discussion on the topic in January.

As per the request from EPH, a request has been sent to the state for moving forward on adjusting service areas.

Pete Petruski has resigned as Executive Director of LSLC. The board is looking to fill the position with a temporary Executive Director as soon as possible. Brandon anticipates that due to the dialog with the county it's a hard time to hire a permanent position until we know what the future holds.

Many thanks to Milanof-Schock Library for hosting the LSLC Board meeting and congratulations to Debra on her retirement on December 30th.

Directors' Council
Report Lisa Greybill talked briefly about main points of the Director's Council meeting, including that Josh Parsons, the new County Commissioner, will attend the January DC meeting. Lisa also gave a review of Scott Martin's presentation at the December DC meeting. Discussion ensued about a point covered about subpoena's coming to the System and would LSLC continue to help if under County. Lisa will email summary to Brandon due to its length.

Brandon responded to the point about municipalities thinking they don't have

to continue to fund libraries if the county is stepping up to help. Asked for input on an idea to craft a statement from the board to municipalities that their support/funding is still greatly needed. Terry Kauffman commented that they should but very carefully, possibly combining the conversation with the topic of service area. He feels we should explore the county merger concept but hold back on exuberance. Diane Tannehill suggested each director be contacted to see how the board should reach out to the municipalities to disseminate the info. Brandon suggested staff draft the letter and the board will edit and send it out to the directors and directors can then decide if they want to send it to their municipalities or not.

Brandon addressed the press release point Lisa mentioned wondering how the press found out about the county merger. He stated he contacted the press and let them know about the possible merger. Brandon called Tom Knapp with one phone call that snow balled into other stories.

There were no further questions.

Committees

Finance	André Fouchet, Treasurer, commented that Angie Lightfoot has a background in fund raising/development and will move into that work once the finances are in order.
Personnel	Terry Kauffman reiterated the good Pete Petruski did for the system, and applauded the staff for stepping up in this time of transition. Development of Personnel Reviews will continue, but it won't be done by first of the year – will roll that out after the new year.
Old Business	None.
New Business	None.
3-Point Summary to Directors' Council	The Board chose the following three points to include in the summary for reporting to the Directors' Council: 1) Commissioner Stuckey here tonight to speak. 2) Hiring of Angie Lightfoot as the new CFO. 3) Board conveys debt of gratitude for the service of Jim Showalter.

Public Comment Susan Tennant commented that sensitivity of municipalities and how they would react is valid but she does think there is an opportunity to convey this to the media also.

Adjournment

Motion It was moved by the Board that the meeting be adjourned at 7:30 PM. Motion carried unanimously.

Next Meeting The next regular meeting is scheduled for Wednesday, January 20th, 2016, 6:30 PM. at the LSLC Offices.

Respectfully submitted,

Meredith Hendrix
Recording Secretary