



Library System of Lancaster County
Minutes of the Board of Directors Meeting
July 20, 2016

Attendance:

Board Members: Diane Tannehill, President; Russ Miller, Vice President; Christina Diehl, Secretary; André Fouchet, Treasurer; Brandon Danz; Ken Kohlmaier

Absent: Rich Frerichs

System Staff: Bonnie Young, Executive Director; Angie Lightfoot Roth, Chief Financial Officer; Jennifer McMorris, Administrative Assistant; Brenda Emerich, Interim CAS Manager; Mark Sandblade, Information Technology Manager; Mary Ann Heltshe-Steinhauer, PR/Community Relations Manager;

Guests: Deb Drury, Executive Director, Elizabethtown Public Library; Heather Sharpe, Executive Director, Lancaster Public Library; Anne Small, Board President, Ephrata Public Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Tannehill at 6:30 PM on Wednesday, July 20, 2016, at the Library System office. A quorum was present.

Secretary's Report
Minutes
Approval

Christina Diehl, Secretary, referred to the minutes of the June 15 2016, Regular meeting as included in the Board mailing.

The minutes were approved as presented.

Treasurer's Report

André Fouchet, Treasurer, referred to the June 2016 financial report, as included in the Board mailing.
Halfway through the year we are considerably under budget in our expense areas mainly because of timing issues. There are still a few expenditures to be made by year's end, but we will still be slightly under budget.

Motion

On motion by André Fouchet and seconded by Brandon Danz, the System Board directed that the June 2016 Financial Report be filed for audit. Motion carried unanimously.

President's Report

President Tannehill reported on the following:

1. There was a release in the Lititz Record regarding Bonnie Young's appointment as Executive Director to the Library System. 2. A committee has been formed to help plan the Legislative Breakfast. An invitation was extended for library directors' input for people to invite. This event will be used as an educational tool to help explain to people in Harrisburg and local municipalities exactly what it is that the Library System and the member libraries do, especially in the area of technology. Mary Ann is creating slideshows and handouts for each library to accompany their own advocacy efforts. 3. Summer Read book selection this year is The Gratitude Diaries by Janice Kaplan. 4. One Book One Vote will start August 2016. Collaborating with several counties for promotional efforts. 5. Author Library Fundraising will start October 2016.

Executive Director's
Report

Bonnie Young referred to her report included in the Board mailing. There were no questions. She mentioned the System staff enlisted the help of Dennis Stuckey and his staff in regard to writing the Invitation for Bid for the purchase of a new bookmobile vehicle. It was also announced that Lancaster County Community Foundation awarded us a \$14,300 grant earlier today. This money is to be shared among the libraries to increase diversity in their early childhood collections. Each library will receive approximately \$750.

Staff Member
of the Month

Mark Sandblade spoke of his 16-year history in the Information Technology department at the Library System. He's been Department Manager for close to 2 years now. He shared a presentation that outlined what he and his department do for libraries and the services the libraries are able to provide for their patrons. He gave statistics for the number of items his team build, deploy and repair each year.

Directors Council
Report

Heather Sharpe Lancaster Public Library, Directors' Council Liaison, referred to the minutes of the May 2016 Directors' Council meeting and the Talking Points to the System Board from that meeting, both included in the Board mailing:

3 points

1. Legislative Breakfast and municipal pretentions.
2. The Bibliotheca presentation; an eBook vendor that was brought in to compare w/Overdrive, the current vendor.
3. Card holder policies and the need for a uniform and consistent approach.

Old Business

Membership
Agreement

The announcement was made that the current agreement has been signed by all parties and therefore adopted by all parties.

- Lease Proposal In regard to the ongoing considerations for the Library System moving to County offices, Christina Diehl was able to work out a 5-year lease w/a buyout opportunity after 2 years with High Properties.
- Motion** On motion by André Fouchet and seconded by Ken Kohlmaier, the Library System Board of Directors approved the renewal amendment as stated. Motion carried unanimously.
- New Business There was no new business to discuss.
- 3-Point Summary to The Board chose the following three points to include in the summary for
Directors’
Council reporting to the Directors’ Council:
 1) Membership agreement has been signed.
 2) Lease amendment has been passed.
 3) Due to conflicts in scheduling/vacations, discussions with the Ephrata Public Library about service areas must be postponed until this Fall.
- Public Comment There was no public comment.
- Adjournment &
Executive
Session
Motion On motion by Russ Miller and seconded by André Fouchet, the Board adjourned to Executive Session at 7:28 PM for a personnel matter. Motion carried unanimously.

Minutes and Financials are available at <http://tinyurl.com/LSLCBoardDocs>

Next Meeting: Wednesday, September 21, 2016 at the LSLC Office

Respectfully submitted,

Jennifer McMorris
Recording Secretary