

Library System of Lancaster County
Minutes of the Board of Directors Meeting
November 18th, 2015

Attendance:

Board Members: Brandon Danz, President; Diane Tannehill, Vice President; André Fouchet, Treasurer; Christina Diehl; Andrea McCue, Lancaster County Commissioners' Representative. Absent: Russell Miller, Secretary; Terry Kauffman.

System Staff: Pete Petruski, Executive Director; Stephanie Zimmerman, Training and Development Coordinator; Mary Ann Heltshe-Steinhauer, PR/Community Relations Manager.

Guests: Lisa Greybill, Director, Columbia Public Library; Penny Talbert, Executive Director, Ephrata Public Library; Trish Vandebosch, Director, Moores Memorial Public Library; Bob Stanley, President, Moores Memorial Board of Directors; Scott Martin, Lancaster County Commissioner; Maggie Weidinger, Director of Information Technology and Budget Services, Lancaster County; Cindy Farley, Director, Accounting and Finance, Lancaster Public Library; five other guests.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Danz at 6:37 PM on Wednesday, November 18th, 2015, at Moores Memorial Public Library. A quorum was present.

Public Comment None.

Secretary's Report
Minutes As there is not a quorum present from the October meeting, minutes were not approved.

Approval None.

Treasurer's Report André Fouchet, Treasurer, stated that due to special circumstances with the Finance Manager, Jim Showalter, there is no official report available.

Motion None.

President's Report President Danz reported on the following:

After a brief introduction, President Danz handed the floor over to Scott Martin, Lancaster County Commissioner. He presented the discussion of a merging of LSLC with the County in a way to streamline overlapping services and give more money back to the libraries. Many of the services that the County offers could be combined with the services offered by the System, such as IT, purchasing, human resources, and others. The money saved would be allocated back to the member libraries.

Brandon stressed that this was simply a beginning to a larger conversation and not an official announcement of a decided partnership.

André Fouchet stated that, even if a merger didn't occur, LSLC is looking to not renew its lease in Greenfield and could possibly be moving downtown, which would also save a great deal of money.

In answer to the question posed by Penny Talbert, Executive Director of Ephrata Public Library as to whether Commissioner Martin was proposing a consolidation of the member libraries, both he and Brandon stressed that this would be a merger between LSLC and the County **only**.

Cindy Farley asked that, if all were on board with this merger, how long would this transition take? Andrea McCue estimated that the transition would take three months. She also stated that the jobs of LSLC would have to be advertised and applied for once LSLC becomes a county entity.

After further discussion, it was decided that a presentation of this would be given at the December Director's Council. It is important, President Danz stated, that everyone be involved in this conversation.

Interim Executive Director's Report Pete Petruski referred to his report included in the Board mailing. There were no questions.

Directors' Council Report In addition to the approved Directors' Council minutes for October included in the Board mailing and sent electronically to Library Board Presidents and the Directors2 mail list, Lisa Greybill, Directors' Council Liaison, briefly outlined the three points from the Directors' Council meeting: Discussion on E-Rate and a decision to defer costs for replacing this program, welcome to Dawn Peterson as Interim CAS Manager for LSLC, and a non-binding discussion of service areas.

There were no questions.

Committees

Finance André Fouchet, Treasurer, reported that there is not currently an official report. The audit for LSLC was completed, and 5-6 other libraries are also finished with their audits. Not known when the next finance meeting will be, but it will be soon.

Personnel None.

Job Descriptions Subcommittee All job descriptions have been looked over. Big thanks to Stephanie and Pete for their assistance. They will continue to work to align the descriptions with the Strategic Plan.

Old Business A discussion was had on the review of current service areas. Penny Talbert stated that the DC is waiting on the Board for information, and therefore no discussion or feedback was had at the Director's Counsel. The proper information has been forwarded to Brandon concerning LSLC's role in this. Brandon stressed again the need to find an objective way to measure statistics of each library.

New Business

Ephrata Building Changes Penny Talbert, Executive Director, Ephrata Public Library, requested approval for Ephrata Public Library to expand into their rental property next to their library.

It was moved by Diane Tannehill, seconded by Christina Diehl, that the Library System of Lancaster County would allow Ephrata Public Library to use space, located at 516 N Reading Rd, Ephrata, PA 17522, which is currently owned by EPH, to expand services. The motion carried unanimously.

Funding Libraries During Budget Impasse It is likely to be several more weeks until a budget is passed. LSLC receives 1.3 million dollars in funding from the State.

Motion André Fouchet moved, Diane Seconded, that LSLC cash a \$250,000 investment account to provide interest free loans to member libraries until the budget is passed. The motion carried unanimously.

Executive Director Presentation Executive Director Pete Petruski gave a presentation on the plans for moving forward in 2016—the plan is conducive with a possible merger with the county. His main speaking points were on Operations and the Strategic Plan.

He spoke briefly about upcoming and ongoing infrastructure changes, program realignment within the System as according to the Strategic Plan, community partnerships and awareness, fund development, board development, gave a review of 2015 and a preview of what is to come in 2016, and other miscellaneous topics having to do with the Strategic Plan.

3-Point Summary to Directors' Council
The Board chose the following three points to include in the summary for reporting to the Directors' Council:
1) Opening a dialogue about a possible merger with the County.
2) Pete's presentation over the year(s) to come.
3) Funding to the libraries during the budget impasse.

Public Comment
Mary Ann Heltshe-Steinhauer announced that Lancaster General Hospital has donated AEDs for member libraries. Each unit is valued at about \$3,000+, cost of which will be covered by LGH. The only cost to member libraries would be a battery replacement once every five years (\$300). Diane Tannehill strongly encouraged each library to take advantage of this opportunity.

Adjournment

Motion It was moved by the Board that the meeting be adjourned at 8:37 PM. Motion carried unanimously.

Next Meeting The next regular meeting is scheduled for Wednesday, December 16th, 2015, 6:30 PM. at the Milinof-Schock Library.

Respectfully submitted,

Meredith Hendrix
Recording Secretary