



Library System of Lancaster County
Minutes of the Board of Directors Meeting
April 20, 2016

Attendance:

Board Members: Diane Tannehill, President; Russell Miller, Vice President; André Fouchet, Treasurer; Christina Diehl, Secretary; Brandon Danz; Rich Frerichs.

Absent: Dennis Stuckey, Lancaster County Commissioner

System Staff: Bonnie Young, Interim Executive Director; Jennifer McMorris, Administrative Assistant; Angie Lightfoot-Roth, Chief Financial Officer; Mary Ann Heltshe-Steinhauer, Community Relations Manager; Ed Miller, Special Services Manager; Mark Sandblade, Manager, Information Technology; Stephanie Zimmerman, Training and Development Coordinator; Renee M. Christiansen, Youth Services Manager.

Guests: Adrienne Miller, Manheim Township Public Library Board; Priscilla Stoner, Lititz Public Library Board; Jane Webber, Adamstown Area Library Board.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Tannehill at 6:34 PM on Wednesday, April 20, 2016, at the Manheim Township Public Library. A quorum was present.

Public Comment None

Secretary's Report

Minutes

Approval

Christina Diehl, Secretary, referred to the minutes of the March, 2016, meeting, as included in the Board mailing. The minutes were approved as presented.

Treasurer's Report

Angie Lightfoot Roth referred to the March 2016 financial report, as included in the Board mailing. She reported that the Finance Committee has reviewed the report, and there are no unexpected variances. After discussion, the following motion was made.

Motion

On motion by André Fouchet, the System Board of Directors directed that the March 2016 Financial Report be approved as presented. Motion carried unanimously.

André Fouchet spoke on the Finance Committee's decision to move forward with the purchase of technological switch equipment. A network switch is a hardware device that centralizes communications among connected computers and peripheral equipment.

We will be replacing all switches in each library to meet their current demands.

André Fouchet next spoke to the Proposed Changes to the Financial Policies document as included in the board mailing. He noted he and Angie have been updating this document over the previous month. There were no questions.

Motion

On motion by André Fouchet, the System Board of Directors directed to accept the newly updated financial policies document as presented. Motion carried unanimously.

President's Report

President Tannehill thanked all board members for their service and mentioned she's looking forward to working with everyone in the future.

Administrator's Report

Bonnie Young referred to her report included in the Board mailing. There were no questions.

Directors' Council Report

Due to the altered meeting schedule of Director's Council, there was no meeting for the month of March; no report has been submitted.

New Business

Bonnie Young

In order to apply for the Makerspace grant, our Collection Development Policy needed to be updated to reflect the changes that have taken place over the years.

Motion

On motion by Rich Frerichs, the Library System Board of Directors approved the Collection Development Policy as written. Motion carried unanimously.

3-Point Summary to Directors' Council

The Board chose the following three points to include in the summary for reporting to the Directors' Council:

- 1) New slate of officers
- 2) Approval of switch equipment purchase.
- 3) Addition of Ken Kohlmaier to the System Board

Adjournment

Motion

It was moved by Russ Miller that the meeting be adjourned at 6:45 PM. Motion carried unanimously.

Next Meeting The next regular meeting is scheduled for Wednesday, May 18, 2016, 6:30 PM. at the Library System office.

Respectfully submitted,

Jennifer McMorris
Recording Secretary