



LIBRARY SYSTEM OF Lancaster County

Library System of Lancaster County
Minutes of the Board of Directors Meeting
September 19, 2018

Attendance:

Board Members: Christina Diehl, President; Jeanne Grimsley, Vice President; Diane Tannehill, Secretary; Ken Kohlmaier, Treasurer; Elizabeth A. Flaherty, Shel Lundquist.
Absent: Rich Frerichs, Dennis Stuckey, Lancaster County Commissioner.

System Staff: Bonnie Young, Executive Director; Mary Ann Heltshe-Steinhauer, Community Relations Manager; Mark Sandblade, Manager, Information Technology; Stephanie Zimmerman, Training and Development Manager; Brenda Emerich, Cataloging/Acquisitions Manager; Johanne Shutter, Accounting Manager ; Amanda Hatcher, Administrative Assistant.

Guests: None.

Call to Order

The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Diehl at 6:30 PM on Wednesday, September 19, 2018, at the Library System office. A quorum was present.

**Secretary's Report
Minutes**

Diane Tannehill, Secretary, referred to the minutes of the August 15, 2018, Regular meeting as included in the Board mailing.

Motion Diane motioned that the minutes be approved as presented. Elizabeth seconded. The minutes were approved as presented.

Treasurer's Report

Ken Kohlmaier, referred to the August financial report, as included in the Board mailing. The numbers are straightforward. Looking good. The current surplus will be used by the end of the year. Bonnie is doing a good job of making a fixed amount of income work!

Motion Ken motioned that the report be approved as presented. Shel seconded. The report was approved as presented.

Update on Policies

Elizabeth Flaherty worked with Rich and Bonnie on the Code of Ethics and Conflict of Interest Policy statement. This document combines three documents into one.

Diane asked for clarification on point nine. It is acceptable to be a member of more than one board.

Motion Elizabeth motioned to accept the Code Ethics and Conflict of Interest Policy and Ken seconded. All approved.

Bonnie thanked Beth and Rich for their hard work.

Elizabeth wanted to ask Dennis about the county's stance on gift policy referred to in point 11. In recent history in Pennsylvania, stricter gift policies have become more common. Bonnie will send it to Dennis.

Bonnie said that we've mailed 200 invitations to the Donor Tea and the video will be shown there. Bonnie has mailed lots of information to let our donors know how their money is being used.

Extra Give is November 16. Christina asked if there was a cap on the video length for the extra give. Mary Ann thinks we are under the time frame but will check to make sure.

Director's Council Report There wasn't a Director's Council meeting this month.

3-Point Summary to Directors' Council The Board chose the following two points to include in the summary for reporting to the Directors' Council:
1) Video for the extra give
2) Policy update

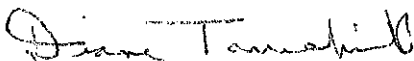
Public Comment none

Adjournment 7:01 adjourned to Executive Session.

Minutes and Financials are available at
<http://tinyurl.com/LSLCBoardDocs>

Next Meeting: Wednesday, October 17, 2018, 6:30 PM

Respectfully submitted,



Diane Tannehill,
Secretary

Transcribed by
Amanda Hatcher,
Administrative Assistant