



Library System of Lancaster County
Minutes of the Board of Directors Meeting
June 19, 2019

Attendance:

Board Members: Christina Diehl, President; Dale Hamby, Vice President; Ken Kohlmaier, Treasurer; Elizabeth A. Flaherty, Secretary; Rich Frerichs, Shel Lundquist, Jeanne Grimsley, Dennis Stuckey, Lancaster County Commissioner.

System Staff: Karla Trout, Executive Director; Ed Miller, Special Services Manager; Brenda Emerich, Cataloging/Acquisitions Manager; Amanda Hatcher, Administrative Assistant.

Guests: Trish Vandenbosch, Moores Memorial Library

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Diehl at 6:30 PM on Wednesday, June 19, 2019, at the Library System office. A quorum was present.

**Secretary's Report
Minutes**

Elizabeth A. Flaherty, Secretary, referred to the minutes of the May 15, 2019, Regular meeting as included in the Board mailing.

Motion

Elizabeth motioned that the minutes be approved as presented. Rich seconded. The minutes were approved as presented.

Treasurer's Report

Ken Kohlmaier, Treasurer, referred to the May financial report as included in the Board mailing. Money management is going well. Dale asked about Wowbrary support to member libraries. Karla said that it is a contract and it is paid on a certain date.

President's Report

Christina Diehl attended a Financial Best Practices workshop with Karla. She will be attending a board chair forum.

Dale found "PA post" – an organization focused on Pennsylvania's public policies, politics and statewide issues. He brought libraries as an issue forward. They are considering doing a deep dive on our issues. This would put more visibility on our funding compared to other states and how we were once funded. If we are selected they may contact us for more information. They are connected with WITF. PApost.org

**Executive Director's
Report**

Karla – Christina joined her for the Chamber dinner. She put faces with names. Karla also attended the Lancaster County Community Foundation Annual Gathering at the Lancaster Holiday Inn, and the United Way of Lancaster County's Annual Celebration Event at Rock Litz, and had the opportunity to make several additional community connections at each event.

Beth asked about the compliance issue from last month. No, we did not have to pay penalties.

Rich asked about applicants for our openings. We haven't officially posted openings. We are waiting for Mark to return from vacation because our PR/marketing person will most likely take over our website.

Ken expressed that we have very much appreciated the work that Johanne has put in on our accounting systems. Many thanks to Johanne.

We will miss both Johanne and Mary Ann.

Rich asked about the open positions. Karla said that she is considering all the options, and we might get a little creative in filling the openings.

Jeanne is curious about the downtown library. Karla said that they are still negotiating with the parking authority as to what the lease will be. The architect has already presented the first draft of the plans. They have a bond to get it underway. They will launch a capital campaign to finish it. Rich encouraged Heather to come when she has something to share.

LPL hasn't made a decision regarding the district library. LPL wants to have a conversation before they make decisions. There is time before a decision has to be made.

Dale – training advisory group – it is an internal group. Stephanie, Heather and Karla are meeting together. They are open to other participants. They will plan county wide training day.

Advocacy. Dale asked about whether the state library formula would run if there is an increase in State Aid. Karla expressed that there will be no formula run this year, as the increase being sought is not sufficient to precipitate running the formula. No one currently working at Commonwealth Libraries has the expertise to run the formula. They are talking to the PA Office of the Budget to help create a template to run scenarios and measure the impact of any future running of the formula, and to ultimately be able to run it, should sufficient funds be obtained. It is an incentive driven formula.

Director's Council
Report

The following points are from the Director's Council meeting on May 4th.

1. Discussing OverDrive – will individual libraries allocate money to the overall Overdrive pool or will they use their Overdrive Advantage account to purchase ebooks only accessible to their patrons? It will be an ongoing discussion.
2. Envisionware reports. They are changing so each library will be able to run their own reports rather than relying on IT to run them.
3. Council of friends and the author luncheon

3-Point Summary to
Directors' Council

The Board chose the following three points to include in the summary for reporting to the Directors' Council:

- 1) PA post – more info to come
- 2) Financial Best Practices workshop
- 3) Search for two open positions

Karla continued last months' virtual tour of the library visits.

Public Comment

None

Adjournment

The Board adjourned to executive session at 7:16.

Minutes and Financials are available at
<http://tinyurl.com/LSLCBoardDocs>

Next Meeting: Wednesday, July 17, 2019, 6:30 PM

Board of Directors

June 19, 2019

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Respectfully submitted,

A handwritten signature in cursive script that reads "Elizabeth A. Flaherty".

Elizabeth A. Flaherty,
Secretary

Transcribed by
Amanda Hatcher,
Administrative Assistant

