



Library System of Lancaster County
Minutes of the Annual Board of Directors Meeting
April 15, 2020

Attendance:

Board Members: Christina Diehl, President; Jeanne Grimsley, Vice President; Ken Kohlmaier, Treasurer; Elizabeth A. Flaherty, Secretary; Shel Lundquist, Rich Frerichs Dale Hamby, Ray D'Agostino, Lancaster County Commissioner.

Absent:

System Staff: Karla Trout, Executive Director; Stephanie Zimmerman, Training and Development Manager; Casey Leon-Durkee, Financial Coordinator; Amanda Hatcher, Administrative Assistant.

Guests:

Call to Order The annual meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Diehl at 6:31 PM on Wednesday, April 15, 2020, via BlueJeans Video Conference during COVID-19 Shutdown. A quorum was present.

Officer Nominations Jeanne Grimsley made the following nominations of officers for 2020/21:

President Dale Hamby
Vice President Ken Kohlmaier
Treasurer Shel Lundquist
Secretary Elizabeth A. Flaherty

Motion to close Nominations Jeanne moved and Shel seconded to close the nominations. The vote was unanimous.

Motion Election of 2020/21 Officers Jeanne called for the election of officers as nominated and Elizabeth seconded to elect officers as nominated. The motion passed unanimously. Thank you everyone for your willingness to serve.

Motion 2020-2021 Board Meeting Schedule Motion by Shel and seconded by Dale to have monthly meetings to be held at 6:30 pm on the third Wednesday of every month. The motion passed unanimously.

Public Comment none

Adjournment On motion by Elizabeth and seconded by Shel the meeting was adjourned at 6:36 PM.

Respectfully submitted,

Transcribed by
Amanda Hatcher,
Administrative Assistant

Elizabeth A. Flaherty,
Secretary

Minutes of the Board of Directors Meeting
April 15, 2020

Attendance:

Board Members: Dale Hamby, President; Ken Kohlmaier, Vice President; Shel Lundquist, Treasurer; Elizabeth A. Flaherty, Secretary; Jeanne Grimsley, Ray D'Agostino, Lancaster County Commissioner (partial meeting).
Absent: none

System Staff: Karla Trout, Executive Director; Stephanie Zimmerman, Training and Development Manager; Casey Leon-Durkee, Financial Coordinator; Amanda Hatcher, Administrative Assistant.

Guests: Rich Frerichs, Christina Diehl

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Hamby at 6:36 PM on Wednesday, April 15, 2020, via BlueJeans Video Conference during COVID-19 Shutdown. A quorum was present.

Secretary's Report Minutes Dale, President, referred to the minutes of the March 18, 2020, Regular meeting as included in the Board mailing.

Motion Jeanne motioned that the minutes be approved as presented. Ken seconded. The minutes were approved as presented.

Treasurer's Report Ken Kohlmaier, Vice President, referred to the April financial report as included in the Board mailing. We are in a surplus due to the circumstances.

Motion Ken motioned that the report be approved as presented. Elizabeth seconded. The report was approved as presented.

President's Report Dale Hamby thanked Christina and Rich for everything they've done. Christina said that she will miss everyone and felt that we accomplished a lot. She appreciates all that has been done. Jeanne said that Christina's leadership when we hired Karla was outstanding. Rich will miss everyone. Enjoyed his time on the board and learned a lot.

The school districts are questioning whether they will open in the fall. Dale wants us to take a look at how we can support the schools and figure out if there is a role that the libraries can play. Let's spend some time brainstorming on how we may be able to help the schools going forward.

Jeanne asked Karla if she had heard from the state at all. Karla said that the last communication was that we are not sure yet when we will be allowed to open. It will probably be incremental. We will be pushing out information about funding through the SBA and the Cares Act.

Executive Director's Karla expressed her thanks to Christina and Rich as well. Hopefully in the future we can have a little gathering where we can celebrate your work.

Report/COVID-19 Update

Our team has been busy. In March we had 168 open tickets and 167 closed. We've had a tremendous number of new card requests. Ed and his team are issuing cards and getting them mailed out. We put just over \$10,000 into Overdrive, which added 354 new titles. In addition, LPL utilized excess District money and added an additional \$10,000 to Overdrive. LPL has an additional \$12,000 that they will release for Overdrive purchases, spending \$3000/week until it is gone. Summer is historically our busiest season. We don't know if our doors will be open or not. Karla signed a contract with Zoobean for Beanstack for our summer reading program online. Kids will still register and there will still be programming. We'll save their prizes and if we have to, we will mail them out. The company assured us that we would be ready to go by June 1. It is very easy to use. We have dollars that we have committed to pay presenters. If they are not able to present, we will reroute that money for books for kids. Karla is concerned about how we can have a robust collection of electronic children's books for our summer audience, as we currently have very few children's book titles in Overdrive, and the cost is considerable. Money set aside for PR and marketing may be rerouted. Ray commented that he wants more details and that he will see what the county may be able to do to help. We have begun to talk about how we will plan for reopening. We know that the libraries will have a lot to contribute. We will explore the limitations of our software and our data and send a single message. We are likely a month or two away from opening. We are looking for ways we can reach the community. Some of the libraries have furloughed staff or significantly reduced staff hours, and some have applied for stimulus money. We are looking forward to meeting with them on Friday.

Elizabeth asked if we have a contract with Comcast. Comcast may have Educational Improvement money. Many of the utilities give grants. Elizabeth encouraged us to package it as part of education and prevention of summer slide – the same as every summer. The same argument may carry us further this year.

Elizabeth is also concerned about our patrons in nursing homes. What creative ideas are being tossed around for that populations? Even though the Bookmobile has been off the road for six weeks, the staff and patrons have strong connections. Our staff is in touch with the homes and talking with staff and providing guidance. They are providing service from afar. They are still staying in touch. Mary has stayed in touch with all of her day-care providers. A testimony to the relationships that they build.

We're continuing to pay the bills and the vital things are happening.

3-Point Summary to Directors' Council

The Board chose the following three (4?) points to include in the summary for reporting to the Directors' Council:

- 1) New officers
- 2) Beanstack
- 3) Bookmobile
- 4) Reopening plans – working with the State and County officials

Public Comment

none

Adjournment

Motion to adjourn by Elizabeth. Ken seconded. The meeting was adjourned at 7:12.

Minutes and Financials are available at
<http://tinyurl.com/LSLCBoardDocs>

Next Meeting: Wednesday, May 20, 2020, 6:30 PM

Respectfully submitted,

Elizabeth A. Flaherty,
Secretary

Transcribed by
Amanda Hatcher,
Administrative Assistant