



Library System of Lancaster County  
Minutes of the Board of Directors Meeting  
February 19, 2020

Attendance:

Board Members: Christina Diehl, President; Dale Hamby, Vice President; Ken Kohlmaier, Treasurer; Rich Frerichs, Shel Lundquist, Jeanne Grimsley, Ray D'Agostino, Lancaster County Commissioner.

Absent: Elizabeth A. Flaherty, Secretary.

System Staff: Karla Trout, Executive Director; Brenda Emerich, Cataloging/Acquisitions Manager; Ed Miller, Special Services Manager; Casey Leon-Durkee, Financial Coordinator; Amanda Hatcher, Administrative Assistant.

Guests: Trish Vandenbosch, Moores Memorial Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Diehl at 6:30 PM on Wednesday, February 19, 2020, at the Library System office. A quorum was present.

Secretary's Report  
Minutes

Christina Diehl, President, referred to the minutes of the January 15, 2020, Regular meeting as included in the Board mailing.

**Motion** Rich motioned that the minutes be approved with the addendum "The motion was seconded by Dale, and unanimously approved by the board (minus Shel, as she was absent)," under *Reconvene*. Ken seconded. The minutes were approved.

Treasurer's Report Ken Kohlmaier, Treasurer, referred to the January financial report as included in the Board mailing.

**Motion** Shel motioned that the report be approved as presented. Jeanne seconded. The report was approved as presented.

President's Report Christina Diehl stated that the Executive Director Evaluation committee met and sent a draft evaluation form out to the whole board for discussion via email. The comments from board members will be discussed by the committee prior to the next board meeting, and the finalized evaluation will be presented to the board in March for approval.

Executive Director's Report Shel asked if the libraries currently have any language services. Not currently. Years ago they did. The same service is currently cost prohibitive, so other options are being considered.

Dale asked about Shuts Library, which is located in Lancaster County Park. It is not a member of the library system but we do provide services for them through a partnership with Lancaster County.

Dale asked about the update to the state regulations. Ed has received input for regulations and standards from some of the Directors. The next committee meeting will be in early March and the official document is due in April. Ed is on a committee dealing with collections. Karla is on a committee for structure and governance including district library centers, library systems and individual libraries. They are dealing with changes to the regulations, not changes to the code.

Details were sought concerning circulation growth for the bookmobile. Roughly a third to half of the Bookmobile stops are senior related. Where they are able to, they take the collection inside. The Bookmobile has specially designed carts that clamp into the walls of the bookmobile. One of the major issues for the previous bookmobile was that Seniors had difficulties accessing the materials due to steep steps into the bus, and no easy way to take the collection to them.

It was suggested that information be provided to LNP on the museum passes. Karla will discuss doing so with Renee. Many of the passes have a large number of holds on them now, so they will evaluate if further promotion is prudent at this time. She noted that it is a considerable cost to the museums to provide the passes. We try to return the favor by using the museums for library programming opportunities.

Christina introduced Ray D'Agostino our new commissioner.

#### Discuss Annual Meeting 2020

Our annual meeting will fall the week before National Library Week. Karla and Ray have an obligation with Leadership Lancaster the third Wednesday evening in April. Will Hillenbrand will come to Lancaster as we unveil the Be READY Rover. Instead of creating an additional event Karla suggested incorporating our annual meeting with the Rover celebration. Karla gave specifics of Will Hillenbrand's visit. We could have a regular board meeting. It doesn't make sense to have two big events two weeks in a row. Karla suggested a short meeting just before the event at ten or lunch time (noon). We would not have the big event with the Directors where we would recognize volunteers. We can still do an award event if desired. There was a show of hands for a lunch meeting on the 21<sup>st</sup> – be there at 10 if you can. Jeanne will assist Karla in setting up the lunch. There was discussion about a proclamation by the commissioners for Library Week. Karla will arrange for the proclamation for March, and will also prepare remarks for the Be READY Rover event along the lines of those she gave at last year's annual meeting.

#### Director's Council Report

Trish Vandenbosch, Moores Memorial Library gave the three points from the February 7th Directors Council meeting:

- 1) Reminding staff to use the special holds request form. Our new items typically stay at their library for six months. Items will not go out via crates unless they use that form.
- 2) Back to square one with eBooks/collection development for eBooks. STIG will be addressing the problem.
- 3) IT bringing the Multi Factor Authentication.

Karla has been negotiating with eBook vendors. She explained that the OverDrive representative had been dishonest with her. In the meantime they've been acquired by venture capital firm, KKR. We are taking another look and determining if another vendor will serve us better. If we do make a change, we want to make sure it is easiest on our patrons. The eBook circulation is growing. The statistics are in Karla's report. They are very expensive to buy. The publishers want friction in the purchasing process for libraries, as the publishers believe that libraries cut into their profits. We are spending about \$80,000 a year and it doesn't go very far. We could buy so much more in physical books with the same amount of money, however, the demand for eBooks continues to grow.

3-Point Summary to Directors' Council      The Board chose the following three points to include in the summary for reporting to the Directors' Council:

1. Change to Annual meeting
2. Will Hillenbrand event
3. Welcome Ray D'Agostino as our new commissioner

Public Comment      Jeanne asked about the new Manheim Library, wondering if there is an intention to keep a satellite in the current location. Karla said that she did not believe there was an intention to have a satellite. Jeanne also asked about Lancaster Public Library building progress. Karla gave some details. LPL leadership has indicated that they expect to occupy their new building by the end of 2021.

Recognized Dawn Peterson for 15 years and Ed Miller for 20 years with the Library System.

Adjournment      Rich motioned to adjourn at 7:15.

Minutes and Financials are available at  
<http://tinyurl.com/LSLCBoardDocs>  
Next Meeting: Wednesday, March 18, 2020, 6:30 PM

Respectfully submitted,

Christina Diehl,  
President

Transcribed by  
Amanda Hatcher,  
Administrative Assistant