

Library System of Lancaster County
Minutes of the Board of Directors Meeting
April 12, 2001

Present: Pixie Berman, President; Nancy Frankhouser, Vice President; Richard Heilig, Secretary/Treasurer; Marian R. Gerhart, Terry W. Reber; Kevin J. Ruth; Mary Ellen Pellington, Executive Director; Shannon Berg, Accountant; Donna J. Westerhoff, Administrative Assistant; Renee M. Christiansen, Youth Services Coordinator; Mary Ann Heltshe, Community Relations Coordinator; William Hudson, Manager, Information Technology; Rhonda Kleiman, Business Information Coordinator; Katrina Anderson, Director, Quarryville Library; Sue Bowser, Elizabethtown Public Library; Nancy Dyrness, Board Member, Quarryville Library; Barbara Grater, Board Member, Ephrata Public Library; Karen Hutchison, Director, ELANCO Library; Penelope Klein, Director, Adamstown Area Library; Glenn Landis, President, Lititz Public Library Board; Jennifer Raimo, Director, Ephrata Public Library; Robert Spotts, Vice President, ELANCO Library Board; Bonnie Young, Acting Director, Lititz Public Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Berman at 4:02 PM on Thursday, April 12, 2001, in the 5th Floor Conference Room of the Lancaster County Courthouse. A quorum was present.

Secretary's Report
Minutes Richard Heilig referred to the minutes of the March 8, 2001, meeting, as
Approval included in the Board mailing. The minutes were approved as presented.

Treasurer's Report Referring to budget items, Richard Heilig reported that the following line items are over budget: Employee Related Expenses due to the need to advertise position vacancies multiple times because of a lack of applications; the I Page because the Lancaster Area Library Central Resource Library had indicated it did not have the funds to pay for this service, and on recommendation of the Executive Director to the Finance Committee, the System is paying for an additional \$1,010 for I Page.

Nancy Frankhouser requested a personnel report including a turnover report.

After discussion, it was moved by Richard Heilig and seconded by Terry Reber that the Board of Directors accept the financial report. Motion carried 6-0.

President's Report President Berman reported on the following: She attended two (2) of the three (3) automation systems presentations, and thanked everyone who participated in the planning process and presentations; she congratulated those involved in development of the Information Technology Strategic Plan and noted that it is an impressive document; she attended the Quarryville Library Dedication on April 1, and congratulated the board and staff on the excellent event and the beautiful new building, and noted that the event was attended by Commissioners Thibault, Shaub, and Ford, County Administrator Kirchner, Representative Barley, and numerous

library boards and directors; she, along with 350 people, attended the first annual author's luncheon and congratulated the Council of Friends, Mary Ellen Pellington, Mary Ann Heltshe, Jennifer Raimo, Bonnie Young, Karen Hutchison and Jennifer Raimo for an outstanding affair; the Trustee Institute, held April 6th and 7th, had good representation from Lancaster County; she, Rick Heilig and Mary Ellen Pellington have been meeting with Jim Martin, Wayne Murphy and Jim Stetina to develop an implementation plan for the agreement between the Library System and Lancaster Area Library. The meetings are being facilitated by Kevin Ruth, and updates are reported to Commissioner Thibault and County Administrator Kirchner.

Executive Director's Report In addition to her written report included in the Board mailing, Mary Ellen Pellington reported that six (6) of the scheduled seven (7) District Library Center Service Reviews have been completed by Commonwealth Libraries; the Library System minutes and agenda are now being posted on the County's website; during April, the Library System will receive two LSTA grants - \$7,741 for video collection, which she recommended be used to purchase materials for the Central Resource Library; and \$4,805 for assistive technology; the Bank of Lancaster County has agreed to assist with Summer Reading sponsorship in the amount of \$2,000; the Business Information Previews will begin on May 21 at the Ephrata Library. Ms. Pellington reported that she and Bill Hudson continue to review the Children's Internet Protection Act (CIPA) guidelines.

Ms. Pellington asked Bill Hudson to report to the System Board on the Information Technology Strategic Plan. He reviewed the six Information Technology Goals and explained what each will entail. He reported on the status of the process to date of replacing the automation system. After discussion, the following motion was made.

Motion On motion by Marian Gerhart and second by Kevin Ruth, the System Board of Directors approved the Information Technology Strategic Plan as presented. Motion carried 6-0.

Public Comment Jennifer Raimo expressed her thanks to Mary Ellen Pellington for being the inspiration for the wonderful author luncheon; she expressed her concern that a capital campaign is not a viable way to get funds for an automation system and that Mary Ellen Pellington had developed an excellent plan to pay for the new system; and she reported that the discussions by the District Library Center Negotiating Team are stalled on the issue of the budget and how money is spent. Nancy Dyrness, too, praised the success of the author luncheon and the Quarryville Library, and thanked Mary Ellen Pellington for her part in each.

Next Meeting The next meeting is scheduled for Thursday, May 10, 2001, 4:00 PM, 5th Floor Conference Room, Lancaster County Courthouse.

Executive Session

Motion It was moved by Richard Heilig and seconded by Kevin Ruth to adjourn to Executive Session at 5:01 PM for contract and personnel issues. Motion carried 6-0.

Motion It was moved by Nancy Frankhouser and seconded by Terry Reber to end Executive Session at 6:00 PM. Motion carried 6-0.

The Board meeting reconvened.

Adjournment

Motion It was moved by Richard Heilig and seconded by Marian Gerhart that the meeting be adjourned at 6:01 PM. Motion carried 6-0.

djw

APPROVED
as presented
June 14, 2001

Pixie Berman, President

Richard Heilig, Secretary