

Library System of Lancaster County
Minutes of the Board of Directors Meeting
August 19th, 2015

Attendance:

Board Members: Brandon Danz, President; Diane Tannehill, Vice President; André Fouchet, Treasurer; Russell Miller, Secretary; Terry Kauffman; Christina Diehl; Mendi Lowe. Absent: Andrea McCue, Lancaster County Commissioners' Representative.

System Staff: Pete Petruski, Interim Executive Director; Stephanie Zimmerman, Training and Development Coordinator.

Guests: Susan Tennant, Director, Lititz Public Library; Beth Sahd, Lititz Public Library Board member; Priscilla Stoner, Lititz Public Library Board member; Carol Deem, Lititz Public Library Board member; Lisa Greybill, Director, Columbia Public Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Danz at 6:35 PM on Wednesday, August 19th, 2015, at the Lititz Public Library. A quorum was present.

Public Comment None.

Secretary's Report
Minutes

Approval

Russell Miller, Secretary, referred to the minutes of the July 2015 meeting as included in the Board mailing. On motion by Russell Miller, seconded by Mendi Lowe, the minutes were approved as presented. Terry Kaufman abstained from the vote as he was absent at the June meeting.

Treasurer's Report

André Fouchet, Treasurer, stated the LSLC is \$63k under budget at this time. This will continue for the time being as there are vacant salary positions, but the money will be used. There is 5.9 months of working capital in reserves. The System will be funding the website creation for the libraries, using the \$76k that will be saved this year on unfilled positions.

Approval

On motion by André Fouchet, seconded by Russell Miller, the financial report was approved as presented.

President's Report

President Brandon Danz thanked Lititz for hosting the Board meeting, then handed the floor over to Susan Tennant, Director, Lititz Public Library. Susan

introduced the present board members, then spoke briefly on the accomplishments of the Lititz Public Library, including the beautifully maintained grounds, innovative children's programming, community partnerships by maintaining memberships within several committees within the community, and being an educational cultural center for Lititz and the surrounding area.

Brandon asked for a brief description of their Golden Leaf program, which Susan clarified is the library's program that helps members with estate planning.

Interim Executive
Director's Report

Pete Petruski referred to his report included in the Board mailing. Terry Kaufman asked for an update on Glen Miller being appointed State Librarian, and Pete confirmed that he would be taking office starting the 8th of September.

André Fouchet commented on the revised list of services compiled by the Directors' Council and asked if it would be listed in order of priority at the next DC meeting. After some discussion, it was decided that it is important to know which services are important to each individual library as there is a great difference in size and staff between the different members.

Pete asked the Board to be thinking about how they would like to hear about updates on the Strategic Plan, as his current program, Trello, is great internally but does not have a presentation module. Mendi and Brandon suggested a bulleted quarterly report.

Directors' Council
Report

In addition to the approved Directors' Council minutes for June included in the Board mailing and sent electronically to Library Board Presidents and the Directors2 mail list, Lisa Greybill, Directors' Council Liaison, briefly outlined the three points from the Directors' Council meeting. There were no questions.

Committees

Finance

André Fouchet, Treasurer, reported that the finance committee has not met yet, but will be meeting soon. Audits have begun and are having positive results. Finances are still unchanged and in good shape. There were no questions.

Personnel

Terry Kaufman reported that the committee has not met yet, but will be meeting in September to go over job descriptions and end of the year goals

and objectives. There were no questions.

Executive Search

Brandon Danz, President, reported that the first round of interviews are complete. The 2nd round will begin next week. The committee will then be giving three candidates to the board for in person interviews. Thanks to the committee for all their hard work. There were no questions.

Old Business

None.

Interim Executive
Director
Presentation

Pete Petruski gave a presentation on Cumberland County Library system and their relationship with the County Government. He began with a brief background of the CCLS, which is largely funded by the County with a library tax. This tax is what brings their relationship and cooperation with the County into question. After taking the concerns from the County—CCLS is guaranteed funding, lack of alignments with County goals, lack of agreement of scope/mission of CCLS, and county only being seen as a source of funding—and the concerns of the System—lack of engagement/understanding from County, County's focus of finances, not deliverables, and the County not offering help with additional funding—the two began the Building Consensus Project. This project helps to align the two entities within Cumberland County for a better work process and better experience for the public. Pete then outlined the similarities and difference between our two counties.

There was a brief discussion to clarify different points made in the presentation. Brandon stated that this sort of collaboration would be a good step in showing both the public and the County the value of the library. There were no questions.

3-Point Summary to
Directors'
Council

The Board chose the following three points to include in the summary for reporting to the Directors' Council:

1. The favorable variance in the budget will fund the website overhauls.
2. Presentation on Cumberland County.
3. Update of Executive search.

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Public Comment None.

Adjournment

Motion

It was moved that the meeting be adjourned at 7:30 PM. Motion carried unanimously.

Next Meeting

The next regular meeting is scheduled for Wednesday, September 16th, 2015, 6:30 PM. at the Manheim Community Library.

Respectfully submitted,

Meredith Hendrix
Recording Secretary