

Library System of Lancaster County  
Minutes of the Board of Directors Meeting  
May 9, 2002

Present: Pixie Berman, President; Marian R. Gerhart, Vice President; Richard Heilig, Secretary/Treasurer; Nancy Dyrness; Terry W. Reber; Mary Ellen Pellington, Executive Director; Shannon Berg, Accountant; Joseph McIlhenney, Manager, Operations and Consulting Services; Donna J. Westerhoff, Administrative Assistant; Renee M. Christiansen, Youth Services Coordinator; Dzintra Gorman, Manager, Collection Development/Technical Services; Mary Ann Heltshe, Community Relations Coordinator; William Hudson, Manager, Information Technology; Rhonda Kleiman, Business Information Coordinator; Steve Schlegel, Training Coordinator; Katrina Anderson, Director, Quarryville Library; Sandra Dinoff, Director, Strasburg-Heisler Library; Joe Duff, President, Quarryville Library Board; JoAnne Foss, Deputy Director, Lancaster County Library; Robert Gingher, President Pequea Valley Public Library Board; Barbara Grater, Board Member, Ephrata Public Library; Karen Hutchison, Director, ELANCO Library; Peggie Miller, Lancaster County Library Board; Wayne Murphy, President, Lancaster County Library Board; Margie Perella, Director, Pequea Valley Public Library; Rosanne Perkins, Director, Adamstown Area Library; Jennifer Raimo, Director, Ephrata Public Library; LaVerne Rettew, President, Moores Memorial Library Board; Robert Spotts, Vice President, ELANCO Library Board; James Stetina, Executive Director, Lancaster County Library; Bill Sweger, President, Lititz Public Library Board; Bonnie Young, Director, Lititz Public Library. Paul Thibault, Chairman, Lancaster County Commission; and Timothea Kirchner, County Administrator, attended the beginning of the meeting.

Call to Order                    The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Berman at 4:03 PM on Thursday, May 9, 2002, in the 5<sup>th</sup> Floor Conference Room of the Lancaster County Courthouse. A quorum was present.

Announcement by  
Commissioner  
Paul Thibault                    Commissioner Thibault reported that a meeting was held with representatives from the Library System and Lancaster County Library boards, seeking a resolution to the long-standing difficulties. He noted that the funds allocated to libraries in Lancaster County are public money and can no longer be used to fund a fight. The recommendation of the County Commissioners is for both boards to dissolve. Each board will appoint four (4) people, who have never served on a library board, to a new board. The Commissioners will name the ninth member to serve as the initial chair. The County will hire a consultant to work with this board. He noted that this new board should be in place by June 30, so that the County Funding Request will not be impacted. He reported that the System Board has accepted the new structure.

Wayne Murphy, President, Lancaster County Library Board, reported that he had inquired repeatedly, and is requesting again, a specific definition of what the Lancaster County Library has done wrong. Commissioner Thibault cited continued complaints by member libraries that services have not been rendered. Bill Sweger, President, Lititz Public Library Board, questioned why LCL, as a member library like the other twelve (12) member libraries who have their own boards, would not have a separate board. Commissioner Thibault responded that there have been separate boards for many years, but that approach is not working. However, the Consultant will be a way to address the structure.

Secretary's Report  
Minutes

**Approval**

Richard Heilig referred to the minutes of the April 10, 2002, meeting, as included in the Board mailing. The minutes were approved as presented.

Treasurer's Report

Richard Heilig reported that all items are in line as expected. After discussion, it was moved by Rick Heilig and seconded by Nancy Dyrness that the April financial report be filed for audit and that line item changes be approved. Motion carried 5 – 0.

2001/2002 CRL  
Budget  
Adjustments

Mary Ellen Pellington referred to the memo from JoAnne Foss included in the Board mailing. The memo is in reference to District Budget adjustments and details of ILLiad software. After discussion, the following motion was made.

**Motion**

On motion by Rick Heilig and second by Terry Reber, the System Board of Directors approved the 2001/2002 CRL (District Funding) budget adjustment, and the purchase of ILLiad software in support of Interlibrary Loan services. Motion carried 5 – 0.

District Contract  
2002/2003

Mary Ellen Pellington reported on the Agreement for Provision of District Library Services July 1, 2002 – June 30, 2003, which was negotiated with member library directors and endorsed by the directors and board presidents. Ms. Pellington reviewed the budget. After discussion, the following motion was made.

**Motion**

On motion by Marian Gerhart and second by Rick Heilig, the System Board of Directors approved the Agreement for Provision of District Library Services July 1, 2002 – June 30, 2003, in the amount of \$489,484, as endorsed by member library directors and board presidents. Motion carried 5 – 0.

Directors and  
Officers  
Insurance

Mary Ellen Pellington referred to a letter from the Library System insurance carrier. The premium for the period July 1, 2002 – 2003 will increase approximately 20%, from \$1,265 to \$1,518, while the deductible

will increase from \$1,000 to \$2,500. The current D&O insurance company is being recommended. After discussion, the Board requested that similar policies with other companies be investigated.

President's Report

President Berman reported on the following: she expressed her appreciation to Mary Ann Heltshe and the Council of Friends for the wonderful success of the author luncheon; the Funding Task Force has started meeting; Marian Gerhart, Rick Heilig, the Lancaster County Library Executive Committee, and herself met with the Commissioners to hear their recommendation regarding System and LCL Board structure; she referred to the report from the Governor's Advisory Council, which made numerous observations, but continued to fail to recognize the System as the District, and review services accordingly. Ms. Berman asked Ms. Pellington to review a memo, spreadsheet, staff organizational chart, LCL/CRL funding. Ms. Berman referred to a brochure from Commonwealth Libraries, *State Aid for Pennsylvania Public Libraries*. She noted that the brochure contains a wealth of State Aid information – categories, requirements, definitions, etc. – in easy-to-understand language. She recommends that copies be distributed to municipal officials, as well as all member library board members and directors.

Executive Director's Report

In addition to her written report included in the Board mailing, Mary Ellen Pellington reported on the following: she congratulated Mary Ann Heltshe on the quality and appearance of the System ILL brochure. Ms. Pellington reported on a meeting of the Regional Asset District (RAD) Task Force she had attended; she updated the Board on the Lancaster Reads project; reported on the Lancaster County Prison and recognized Becky Hynicka's outstanding work with the prison library; four (4) libraries have received subpoenas requesting patron records. The subpoenas have been forward to the System attorney. She reported that the member library directors indicated a desire to hold a "fine free" week during mid to late June; directors at three (3) member libraries -Margie Perella (Pequea Valley), Melanie Muller (Elizabethtown) and Katrina Anderson (Quarryville) have agreed to serve on a committee to develop a plan to increase books per capita. Marian Gerhart suggested that corporate sponsors be recruited to finance the full \$2 million dollars needed to bring Lancaster County in compliance with State Code.

Rick Heilig excused himself from the meeting for a prior engagement.

Manheim Township  
Branch Keystone  
Grant Application  
Update

Joseph McIlhenney referred to a letter from Commonwealth Libraries addressed to Rep. Jere Strittmatter outlining details needed to complete the application. Mr. McIlhenney will attend a meeting on May 15, and will bring additional information to the June Board meeting. The Commonwealth Libraries had visited Manheim Township and did not

inform the Library System as the District or the District Consultant that they would be coming.

Career Link

Rhonda Kleiman is collaborating with Scott Shealy, Executive Director of the Lancaster Workforce Investment Board, on a statewide-automated job database and plans to have the database available at the public libraries in Lancaster County.

Children's Internet  
Protection Act  
(CIPA) Issues

This presentation was tabled due to time constraints.

Public Comment

Karen Hutchison reported that she was insulted by the GAC report, and that the impression was given that a "small" library director, who is also employed by LCL, was speaking for all libraries. She also stated that LCL took credit in their report to the GAC for service improvements by the System. JoAnne Foss referred to CRL chart and stated that County CRL and other County funds should appear separately. Jennifer Raimo stated that the Commissioners have made a statement, and that all Lancaster County libraries' futures rest with the board of the LCL. She also brought a message of support from Ann Brugger that "all the money belongs to the public, not a library 'service to the public.'" Bill Sweger asked what monies are lost because of the feud?

Next Meeting

The next meeting is scheduled for Thursday, June 13, 2002, 4:00 PM, 5<sup>th</sup> Floor Conference Room, Lancaster County Courthouse.

Executive Session

**Motion**

It was moved by Terry Reber and seconded by Marian Gerhart to adjourn to Executive Session at 5:08 PM for personnel and contract issues. Motion carried 4 – 0.

**Motion**

It was moved by Nancy Dyrness and seconded by Terry Reber to end Executive Session at 5:35 PM. Motion carried 4 – 0.

The Board meeting reconvened.

**Motion**

It was moved by Terry Reber and seconded by Nancy Dyrness to approve personnel actions as on file. Motion carried 4 – 0.

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Adjournment

**Motion**

It was moved by Nancy Dyrness and seconded by Terry Reber that the meeting be adjourned at 5:36 PM. Motion carried 4 – 0.

APPROVED  
as presented  
July 11, 2002

Pixie Berman, President  
Richard Heilig, Secretary