

Library System of Lancaster County  
Minutes of the Board of Directors Meeting  
May 10, 2005

Attendance:

Board Members: Voting: Fay Snyder, President; Janet Chalfant; Vice President; Greg Diehl, Secretary/Treasurer; Glenn Landis; Marianne Melleby; Kay Rohrer. Absent: Robert McCarthy.  
Non-voting: Patricia Cox; Joe Duff, Bernard Gordon; Sue Leggett; Dale Reinecker; Bud Rettew. Absent: Molly Henderson, Lancaster County Commission.

System Staff: Susan L. Hauer, Administrator; Shannon Jones, Controller; Donna J. Westerhoff, Internal Operations Manager; Mary Ann Heltshe-Steinhauer, Community Relations Coordinator; William Hudson, Manager, Information Technology; Rhonda Kleiman, Business Information Coordinator; Susan Nevin, Acquisitions Manager.

Guests: Katrina Anderson, Director, Quarryville Library; Deborah Beisell, Executive Director, Elizabethtown Public Library; Sandra Dinoff, Director, Strasburg-Heisler Library; Rose Marie Eckman, Columbia Public Library; Larry Lawrence, President, Lancaster County Library Board; Virginia McGrath, Library Advocate, Adamstown Area Library; Margaret Perella, Director, Pequea Valley Public Library; Roseanne Perkins, Director, Adamstown Area Library; Jennifer Raimo, Director, Ephrata Public Library; Debra Rosser-Hogben, Executive Director, Lancaster County Library; Joanne Stecz, Director, Columbia Public Library; Francis Zimmer, Lancaster County Library Board.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Snyder at 7:12 PM on Tuesday, May 10, 2005, at the Library System office. A quorum was present.

General Comment None.

Secretary's Report  
Minutes

**Approval**

Greg Diehl, Secretary/Treasurer, referred to the minutes of the March 15, 2005, meeting, as included in the Board mailing. The minutes were approved as presented.

He referred to the April 19, 2005, meeting. A quorum was not present, and no business was conducted. Notes of the meeting, for reference, were included in the Board mailing.

Treasurer's Report      Greg Diehl referred to the March 2005 financial reports, as included in the Board mailing. He reported that the Finance Committee has reviewed the report, and the report is in line with expectations. He noted a large expenditure of \$67,000 for Proquest, which was paid for the year. After discussion, the following motion was made:

**Motion**                      On motion by Greg Diehl, the System Board of Directors directed that the March 2005 Financial Report be filed for audit. Motion carried .6 – 0.

Diehl noted that the April 2005 report is not available, as other activities have taken precedence.

Directors Council Report      Sandy Dinoff, Directors Council Liaison to the System Board, reported on the following: 1) Soni Dimond, a media relations specialist from Soni Dimond Media, gave a presentation entitled, "The Priceless Power of Self Confidence and Personal Style," with the focus on presenting a positive and professional image; and 2) She expressed the Council's congratulations to Debra Rosser-Hogben for being named the Executive Director of Lancaster County Library, and Mary Ann Heltshe-Steinhauer for attaining her Masters of Library Science degree.

District Center Library      Debra Rosser-Hogben, District Administrator, reported on the following: 1) Darla Wagner, who was introduced at the April meeting as the newly hired District Consultant, resigned for personal reasons. The job search has been reopened. 2) All annual reports, except one, have been submitted to Commonwealth Libraries.

Committee Reports  
Referendum Update      Susan Hauer asked Francis Zimmer, Treasurer of PLEDGE, to report. He reported that donations to PLEDGE are \$11,001.80, and \$8,801.03 in bills have been paid, leaving a balance of \$2,200.77. The Campaign Finance Report through May 2, 2005, has been filed.

Bernie Gordon, Chair, PLEDGE fundraising, reported that he is committed to raising funds for lobbying for the referendum. Funds are needed for the next mailing, post cards to be mailed approximately one week prior to the election.

Fay Snyder read Resolution Number 2005-7 from the Christiana Borough Council:

*"Whereas, the public libraries of Lancaster County serve all the residents of this County, and  
Whereas, funding for library services from State and County governments*

*has been reduced over the past several years, and*  
***Whereas***, the services and open hours provided by County based libraries have been curtailed as a result of inadequate funding, and  
***Whereas***, local library budgets are difficult or impossible to properly develop because of annual funding differences, and  
***Whereas***, the citizens of Lancaster County value the services provided by local libraries, and  
***Whereas***, stable, sufficient and secure funding for public libraries in Lancaster County must be provided to meet Lancaster County citizens' expectations of these library services.  
***Therefore be it Resolved*** by the Council of Christiana Borough that the full membership of this Council supports a "YES" vote for the proposed library tax of one-quarter mil to be levied to support this essential service provided to the Lancaster County community by the local public libraries.  
***Adopted*** by the Christiana Borough Council at a regular public meeting held this third day of May, 2005.  
*Signed: Robin D. Coffroth, President, Christiana Borough Council.*  
*Attest: LaVerne D. Rettew, Secretary.*

There was discussion from Board and audience members regarding reactions they've been hearing from the community and municipalities.

Shannon Jones, Controller, reported on the visit from the County Controllers office today. The audit was well-organized and went smoothly, and it seems a positive report will follow. The suggestion was made to be sure the Controller's report gets printed in the newspaper.

Those in attendance viewed the WGAL-TV8 interview, which was run May 9 and 10. Mary Ann Heltshe-Steinhauer, Public Relations Coordinator, reported on the press coverage planned over the next two weeks. She showed a Power Point presentation of the Cockeysville Public Library.

Poll greeters will be at as many polling places as possible to distribute poll cards, remind voters of the ballot question, where it is located on the ballot and to vote yes. Poll greeters are reminded that they must remain at least 10 feet from the entrance to the polling place. Diane Tannehill is verifying poll greeter information. Instructions will be distributed with the poll cards.

Names with phone numbers of 2,700 residents will be distributed by municipality to each library. Library volunteers can make phone calls, reminding residents to vote yes for libraries.

Old Business

None.

New Business                      Due to vacations and the absence of Susan Hauer, a suggestion was made  
June Meeting                      to cancel the June Board meeting.

**Motion**                              It was moved by Bud Rettew to suspend the June Board meeting, and for  
the bills to be paid in June. Motion carried 6 – 0.

Hauer announced that library advocates are invited to come to the System  
office on Tuesday, May 17, 8:30 PM to follow the election results.

Next Meeting                      The next meeting is scheduled for Tuesday, July 19, 2005, 7:00 PM,  
Library System office.

Adjournment

**Motion**                              It was moved by Janet Chalfant that the meeting be adjourned. Motion  
carried 6 – 0.

Respectfully submitted,

Donna J. Westerhoff  
Recording Secretary