



Library System of Lancaster County

Library System of Lancaster County
Minutes of the Board of Directors Meeting
February 19, 2014

Attendance:

Board Members: Terry Trego, President; Russell Miller, Secretary; Terry Kauffman; Diane Tannehill; Andrea McCue, Lancaster County Commissioners' Representative.
Absent: Brandon Danz, Vice President; André Fouchet, Treasurer; Veronica Urdaneta.

System Staff: Bill Hudson, Administrator; Donna J. Westerhoff, Internal Operations Manager; Brenda Emerich, Library Assistant, Cataloging; Stephanie Zimmerman, Training and Development Coordinator.

Guests: Donna Brice, Director, ELANCO Library; Deborah Drury, Executive Director, Elizabethtown Public Library; Debra Rosser-Hogben, Director, Milanof-Schock Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Trego at 6:31 PM on Wednesday, February 19, 2014, at the Library System office. A quorum was present.

Public Comment None.

Secretary's Report
Minutes Russell Miller, Secretary, referred to the minutes of the November 20, 2013; December 18, 2013; and January 15, 2014, regular meetings, as included in the Board mailing. The minutes were approved as presented. Diane Tannehill abstained because she did not attend the December meeting.
Approval

Treasurer's Report In the absence of André Fouchet, Treasurer, Russ Miller referred to the 2013 Yearend Profit and Loss distributed to the Board. He reviewed the Actual versus Budget and reported a net operating surplus for 2013 of \$4,597. No action was taken on the report at this meeting.

President's Report President Trego reported on the following: 1) Fundraising was discussed at a recent Commissioner meeting. 2) A draft of the fundraising agreement was given to the library board presidents. It will be shared with Library Directors and the System Board for input, after which the Presidents' Circle will vote on its acceptance. 3) Terry Kauffman reported on percentages of the residents in various municipalities who use libraries other than their own. 4) The Author Luncheon is scheduled for May 15.

Administrator's
Report

In addition to his written recap to the Board, Bill Hudson reported on the following: 1) The Annual Meeting is scheduled for April 16, which falls in Holy Week. There was consensus among Board members that this should not conflict since the meeting is on a Wednesday. 2) He distributed the new bookmobile schedule. There were questions about whether stops are evenly dispersed geographically; and the populations with the greatest needs being served. Ed Miller will be asked to prepare a report for the Board. 3) Hudson showed a PowerPoint presentation, reflecting circulation within and outside library service areas.

Directors' Council
Report

There were no questions from the approved Directors' Council minutes for November 2013 and January 2014 included in the Board mailing and sent electronically to Library Board Presidents and the Directors2 mail list. Donna Brice, Directors' Council Liaison, reported on the Talking Points from the February meeting. The Directors' Council: 1) Moved to approve the Summer Reading Program Sponsorship Guidelines; 2) Moved to not review the Funding Formula for 2015; and 3) Discussed the importance of registering for the 2014 EDGE Initiative.

Committees
Finance

No report.

Personnel

No report.

Old Business

None.

3-Point Summary to
Directors'
Council

The Board chose the following four points to include in the summary for reporting to the Directors' Council: 1) 2013 ended with a net operating surplus of \$4,597. 2) A draft of the fundraising agreement has been shared with library board presidents. It will be vetted with Library Directors and the System Board prior to a vote for acceptance by the Presidents' Circle. 3) There was discussion and a PowerPoint presentation focusing on circulation outside libraries' service areas, and its value versus population in the funding formula. 4) Discussions will continue on the Bookmobile's reduced schedule to assure that stops are evenly dispersed throughout the county and the most critical areas of need are covered.

Adjournment
Motion

It was moved by Russ Miller that the meeting be adjourned at 6:57 PM.
Motion carried unanimously.

Board of Directors
February 19, 2014
Page 3

Next Meeting The next regular meeting is scheduled for Wednesday, March 19, 2014, 6:30 PM. at the Library System office.

Respectfully submitted,


Donna J. Westerhoff
Recording Secretary