

Library System of Lancaster County
Minutes of the Board of Directors Meeting
November 14, 2006

Attendance:

Board Members: Voting: Greg Diehl, President; Bud Rettew, Vice President; Dale Reinecker, Secretary/Treasurer; Glenn Landis; Sue Leggett; Marianne Melleby. Absent: Rose Eckman.
Non-voting: Bernard Gordon; Martin Hudacs; Kay Rohrer; Fay Snyder; Molly Henderson, Lancaster County Commission. Absent: Patricia Cox; Virginia McGrath.

System Staff: Susan L. Hauer, Administrator; William Hudson, Deputy Administrator and Manager, Information Technology; Donna J. Westerhoff, Internal Operations Manager; Renee M. Christiansen, Youth Services Coordinator.

Guests: Katrina Anderson, Director, Quarryville Library; Deborah Beisell, Executive Director, Elizabethtown Public Library; Pat Ditzler, President, Lancaster Public Library Board; Diane Jackson, Board Member, Quarryville Library; Deborah Beisell, Executive Director, Elizabethtown Public Library; Jennifer Raimo, Director, Ephrata Public Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Diehl at 7:07 PM on Tuesday, November 14, 2006, at the Library System office. A quorum was present.

General Comment None.

Secretary's Report
Minutes

Approval

Dale Reinecker, Secretary/Treasurer, referred to the minutes of the October 17, 2006, meeting, as included in the Board mailing. There was a request to add the following sentence to Page 2, under the motion for Funding Formula for Distribution of State Aid: "President Diehl did not vote." The minutes were approved as amended.

Treasurer's Report

Dale Reinecker referred to the October 2006 financial report, as included in the Board mailing. He reported that the Finance Committee has reviewed the report. Spending should be at 84%, and he reviewed the accompanying memo detailing variances. After discussion, the following motion was made.

Motion	On motion by Dale Reinecker, the System Board of Directors directed that the October 2006 Financial Report be filed for audit. Motion carried 5 – 0.
President's Report	President Diehl noted that he will make Committee reports later in the meeting.
System Administrator's Report	In addition to her written report included in the Board mailing and sent electronically to Library Board Presidents and the News mail list, Susan Hauer reported the following: She attended the PaLA conference, and found the "Quality Principals in Nonprofit Management" seminar extremely informative. Copies of the PowerPoint presentation have been placed at each Board member's chair.
District Center Library	Susan Hauer reported that Joyce Sands, District Consultant, and Debra Rosser-Hogben, District Administrator, are at the PaLA conference. Sands' written report is included in the Board mailing.
Directors Council Report	Deb Beisell, Directors Council Liaison, reported that, in addition to the Directors Council report included in the Board mailing, the Council appreciates a System Board member attending the Directors Council meetings. She drew attention to the item in the report concerning using the Commissioners' Match funds to raise more money.
<u>Standing Committees</u>	
Executive	President Diehl reported that an abbreviated meeting was held, combining the Executive and Finance committees. The topic of discussion was the proposed changes to the Bylaws. There was a question as to whether a quorum was present at the combined meeting, and the importance of remaining in compliance with the Sunshine Laws.
Finance	Dale Reinecker, Treasurer, reported that reports from the combined Finance and Executive committee meetings were given earlier in the meeting.
Human Resources	Bud Rettew, Chair, reported that sample policies from BoardSource have been ordered to supplement the policy packet he distributed previously. A meeting will be scheduled when the information is received.
Legislative Council	Fay Snyder, Chair, asked that volunteers to join the Council call her at home or contact her by email.

Commissioner Henderson
Commissioner Molly Henderson joined the meeting to give an update on the County budget process. The public budget hearing is scheduled for November 22. There was discussion about where the work on the budget stands currently, and the probable adjustment to the Commissioners' Match.

Ad Hoc Committees

Bylaws

President Diehl referred to the recommended revisions to the Bylaws, which pertain to the proposed rotation schedule, voting and non-voting status, and personal terms of Board members, as reflected in Article IV, Board of Directors; Article V, Board of Directors meeting; and Article VII, Officers.

During discussion, questions arose about the succession of officers. Diehl directed that the Bylaws Committee study the succession of officers and actions that could be in violation of the Sunshine Laws.

After further discussion about the recommended revisions to the Bylaws currently before the Board, the following motion was made.

Motion

It was moved by Glenn Landis to approve the recommended revisions to the Bylaws, as noted above and presented to the Board at the October 17, 2006, meeting. Motion carried 5 – 0.

Nominating

Martin Hudacs, Chair, referred to the slate of officers for 2007, as presented at the October 17, 2006, meeting. The previous Bylaws stipulated that only voting Board members could serve as officers, and the newly approved Bylaws allow either voting or non-voting members to serve. Hudacs now presented the slate officially:

President – Greg Diehl
Vice President – Bud Rettew
Secretary/Treasurer – Dale Reinecker

As per the Bylaws, no Board action is needed until election at the Annual Meeting.

Joint Committee on Communication
No report.

System Membership Agreement
Fay Snyder, Chair, reported that the Committee held its first meeting just prior to the Board meeting, and is scheduled to meet again on November 28.

Unfinished Business
None.

- New Business Bernie Gordon suggested that Board members get more involved with System operations in their areas of expertise. There was discussion about specialists in various areas and System departments, and there was consensus that the issue could be followed-up as Board development. The concept will be a topic of discussion at the next Executive meeting.
- General Comment A comment was made that the Commissioners' Match should be viewed as a grant, since libraries were told previously not to include it in their recurring budgets.
- Next Meeting The next meeting is scheduled for Tuesday, December 12, 2006, 7:00 PM, Library System office. Note that this is the second Tuesday in December.
- Adjournment
 Motion It was moved by Dale Reinecker that the meeting be adjourned at 8:36 PM. Motion carried 5 – 0.

Respectfully submitted,

Donna J. Westerhoff
Recording Secretary