

Library System of Lancaster County
Minutes of the Board of Directors Meeting
September 11, 2002

Present: Pixie Berman, President; Marian R. Gerhart, Vice President; Nancy Dyrness; Terry L. Kauffman; Paul Thibault, Chairman, Lancaster County Commission; Mary Ellen Pellington, Executive Director; Shannon Berg, Accountant; Joseph McIlhenney, Manager, Operations and Consulting Services; Donna J. Westerhoff, Administrative Assistant; Renee M. Christiansen, Youth Services Coordinator; Dzintra Gorman, Manager, Collection Development/Technical Services; Mary Ann Heltshe, Community Relations Coordinator; William Hudson, Manager, Information Technology; Rhonda Kleiman, Business Information Coordinator; Steve Schlegel, Training Coordinator; Sharyn Bellafiore, Manheim Township; Joe Duff, President, Quarryville Library Board; Larry Gagnon, Manheim Township; Robert Gingher, President, Pequea Valley Library Board; Barbara Grater, Board Member, Ephrata Public Library; Wayne Murphy, President, Lancaster County Library Board; Jennifer Raimo, Director, Ephrata Public Library; Robert Spotts, Vice President, ELANCO Library Board; James Stetina, Executive Director, Lancaster County Library; Bill Sweger, President, Lititz Public Library Board; Bonnie Young, Director, Lititz Public Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Berman at 4:00 PM on Wednesday, September 11, 2002, in the 5th Floor Conference Room of the Lancaster County Courthouse. A quorum was present.

Moment of Silence President Berman asked for a moment of silence in tribute to September 11.

Secretary's Report
Minutes In the absence of Richard Heilig, Mary Ellen Pellington referred to the minutes of the July 11, 2002, meeting, as included in the Board mailing.
Approval The minutes were approved as presented.

Treasurer's Report Ms. Pellington referred to the July and August 2002 Financial Reports as distributed. She reviewed several line items, and reported that Innovative Interfaces, Inc. has been paid in full for the Integrated Online Library System. After discussion, the following motion was made.

Motion On motion by Marian Gerhart and second by Nancy Dyrness, the System Board of Directors approved the July and August 2002 Financial Reports. Motion carried 4-0.

President's Report President Berman reported on the following: Lancaster County, the Library System and the County Planning Commission are in receipt of the NACo (National Association of Counties) Award for the BIG program. Terry Kauffman accepted the award on behalf of the Library System at the Board of Commissioners meeting on 28 August. The Commissioners will present a NACo Award plaque at each BIG library site. The draft of the Jack Burden and Associates Marketing Study was included in the Board packet for review. A target date of mid-October for distribution of the final report is set. Congratulations to the Library System staff, most notably Bill Hudson, Joseph McIlhenney, Jeff Somerfield, Mark

Sandblade, Ed Kanaley and Steve Schlegel, for completing the migration to the new Integrated Library System. Ms. Berman attended the Advisory Council meeting on 20 August at the Milanof-Schock Library in Mount Joy. Marilyn Jenkins, Executive Director of the Allegheny Library System, attended as guest speaker and presented the history and ongoing success of the Regional Asset District in Allegheny County. Ms. Berman thanked Bill Hudson and his family for hosting the Library System staff/family picnic.

She presented the following resolution to thank and recognize Chad Taylor, Brad Kenyon and John Slovak for their assistance with the video for the POWER Library presentation:

Proclamation #1 of 2002

Whereas, Chad Taylor, Guitarist of LIVE has provided testimony and acted altruistically to promote and support the Library System's public relations campaign of the POWER Library, and

Whereas, Brad Kenyon has worked enthusiastically as designer and tirelessly as producer of *Aurora Films, LLC*, in the creative development and production of the POWER Library video PSA, and

Whereas, John Slovak, of *Aurora Films, LLC*, has demonstrated a strong dedication to the importance and promotion of public library service in Lancaster County, and

Whereas, through the commitment and energy of Chad Taylor, Brad Kenyon, and John Slovak, the Library System of Lancaster County successfully promoted the POWER Library to the residents of Lancaster County, therefore be it

Proclaimed that the Board of Directors of the Library System of Lancaster County on this 11th day of September 2002, does hereby express appreciation and gratitude to Chad Taylor, Brad Kenyon, and John Slovak for their contributions and services given to the Library System of Lancaster County.

Proposed: Pixie Berman
Motion: Terry Kauffman
Second: Nancy Dyrness
Adopted: September 11, 2002

Paul Thibault spoke briefly concerning the upcoming meeting with the boards of the Library System and the Lancaster County Library. He indicated that the Commissioners will stand by their deadline of September 17. He expressed his appreciation to the Governors Advisory Council for their patience in allowing this issue to be solved at the local level.

Executive Director's Report

In addition to her written report included in the Board mailing, Mary Ellen Pellington highlighted the "Masks Around the World" exhibit, a

collaboration between the Library System and the Lancaster Museum of Art, acknowledging the excellent work and time put into the project by Mary Ann Heltshé and Renee Christiansen. The PA Library Association Conference will be held in November in Hershey, and the BIG program, “Economic Gardening in Lancaster County,” will be a featured program, with presentations by Rhonda Kleiman and Mary Ann Heltshé, Library System; Katrina Anderson, Quarryville Library; and LynnMarie Blackman, County Planning Commission. The APPLS (Association of Pennsylvania Public Library Systems) will feature the POWER Library program at its meeting in Grantville on September 12, with Mary Ann Heltshé and Renee Christiansen, Library System; and Jennifer Raimo, Ephrata Library, as featured speakers. Ed Miller, Special Services Coordinator, has again been asked to serve on the PA Library Outreach Conference Plan Committee. Ms. Pellington referred to a spreadsheet detailing the \$288,684 (County funds) in fax/Internet and related Information Technology costs the Library System spends on member libraries. She reviewed a spreadsheet reflecting the Estimated State Aid for 2003.

Plan for Use of 2003 State County Coordination Aid Mary Ellen Pellington reported that a committee of directors had volunteered (Katrina Anderson, Quarryville; Sandy Dinoff, Strasburg-Heisler; Herb Landau, Milanof-Schock; Margie Perella, Pequea Valley; Jennifer Raimo, Ephrata; and Bonnie Young, Lititz) to work with her on the development of this plan. The Advisory Council approved the initial plan at their meeting on August 20. After that date, the Commonwealth Libraries informed us that the anticipated amount of the aid was approximately \$79,000 greater than originally communicated. The directors approved general additional plans at the Directors Council meeting on September 6. Ms. Pellington reviewed various programs included in the plan. After discussion, the following motion was made.

Motion On motion by Marian Gerhart and second by Nancy Dyrness, the System Board of Directors approved the State County Coordination Aid Plan for 2003 as presented. Motion carried 4-0.

Year 2003 County Funding Request Mary Ellen Pellington presented the document, highlighting a variety of sections. After discussion, the following motion was made.

Motion On motion by Terry Kauffman and second by Marian Gerhart, the System Board of Directors approved the Year 2003 County Funding Request for submission to the Lancaster County Board of Commissioners as presented. Motion carried 4-0.

Training and Development Program Steve Schlegel, Training and Development Coordinator, presented an overview of the Training Program to date and outlined plans for 2003.
POWER Library Project Renee Christiansen, Youth Services Coordinator, updated the Board on the POWER Library promotion campaign. She previewed the Chad Taylor and the “Know-It-Alls” videos, both created for the campaign, as well as the audio of the public radio Public Service Announcement.

Public Comment Larry Gagnon complimented the Board and staff on the content and

professional presentation of the System Board meetings. Joe Duff asked if the upcoming meeting of the Library System and LCL Boards will be held on September 17, and if the public will be invited. Terry Kauffman said he was not sure, but probably only the Board members, Commissioners and mediator will be invited. Bonnie Grater commended the Library System Board and staff for accomplishing wonderful things, in spite of a difficult situation. Terry Kauffman acknowledged that this is an emotional issue, and asked for continued patience from and his appreciation to the staffs of both organizations. Jennifer Raimo thanked the System Board for representing the libraries of Lancaster County; she expressed her view that the County Funding Request is an excellent report, and suggested that Ms. Pellington teach interested libraries how to prepare such a document; she reported that the training program is much appreciated, and suggested that we offer training to County employees. Nancy Dyrness recently visited the Technical Services department and expressed her amazement that they can operate in such overcrowded conditions.

Next Meeting The next meeting is scheduled for Thursday, October 10, 2002, 4:00 PM, 5th Floor Conference Room, Lancaster County Courthouse.

Executive Session

Motion It was moved by Marian Gerhart and seconded by Nancy Dyrness to adjourn to Executive Session at 5:10 PM for personnel and contract issues. Motion carried 4-0.

Rick Heilig joined the meeting during Executive Session.

Motion It was moved by Rick Heilig and seconded by Nancy Dyrness to end Executive Session at 5:45 PM. Motion carried 5-0.

The Board meeting reconvened.

Motion It was moved by Terry Kauffman and seconded by Nancy Dyrness to approve the personnel action as on file. Motion carried 5-0.

Adjournment

Motion It was moved by Terry Kauffman and seconded by Nancy Dyrness that the meeting be adjourned at 5:46 PM. Motion carried 5-0.

These minutes are a true representation of the Library System Regular Board Meeting held on September 11, 2002.

Donna J. Westerhoff, Administrative Assistant