

UNAPPROVED

Library System of Lancaster County
Minutes of the Board of Directors Meeting
September 17, 2014

Attendance:

Board Members: Diane Tannehill, Vice President, Andre Fouchet, Secretary, Terry Kauffman, Mendi Lowe, Andrea McCue
Lancaster County Commissioner's Representative.
Absent: Brandon Danz, Russell Miller, Christina Diehl

System Staff: Bill Hudson, Administrator; Sylvia Drennen, MaryAnn Heltshe-Steinhauer, Community Relations Manager; Stephanie Zimmerman, Training & Development Coordinator

Guests: Joy Ashley, Director of Development Ephrata Public Library, Jill Brisson, Deb Drury, Executive Director Elizabethtown Public Library; Dudley Feltham, Lititz Public Library Board; Penny Talbert, Director Ephrata Public Library

Call to Order: The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by Vice Tannehill at 6:34PM on Wednesday, September 17, 2014 at the Library System office. A quorum was present.

Public Comment Penny Talbert stated that she has not received the system line item budget that was requested thirty days ago. Bill Hudson will follow up with Brandon Danz who has the request.

- Secretary's Report: Correction to August minutes to delete extra word in the Adjournment section. Bill Hudson will correct.
Due to a quorum of last month's board not present today the minutes were not approved.
- Treasurer's Report: Andre Fouchet referred to the August 2014 financial report included in the Board mailing. He reported that we are \$51,000 ahead of budget due in part to monies received not budgeted.
- Motion On motion by Andre Fouchet , seconded by Mendi Lowe, the System Board directed that the approved Financial Report be filed for audit.
- President's Report Vice President Tannehill reported that a letter was received from Elizabethtown Public Library stating they are not accepting the Gift Acceptance Policy.
- Administrator's Report Bill Hudson referred to his report included in the Board mailing.
Mendi Lowe asked what is happening with the library code. Bill Hudson said he plans to discuss this in October.
Diane Tannehill asked about the United Way grant. Bill Hudson stated the announcement is expected this week.
- Mobile App Bill Hudson presented a video created by a staff member about the new Mobile App (Brad Rutter). The video was favorably viewed. Penny Talbert commented that the wording "it will be sent to you" may need to be changed so people don't think it's being sent to a personal address.
- Director's Council Report No report. The September meeting was cancelled.

Committees

Finance

Has not met per Andre Fouchet.

Personnel

Nothing to report per Terry Kauffman.

Development

Terry Kauffman reported on the Development Fundraiser Committee stating that Rebecca Denlinger was primarily working on Bookmobile and Summer Program funding and Is looking at other funding possibilities.
Bill Hudson stated that he is the daily liaison and that there is a meeting scheduled for this Friday with Rebecca Denlinger and himself.

Gift

Acceptance
Agreement

9 Acceptances = formal received
2 verbal acceptances
3 Rejections

Old Business

Deb Drury, Elizabethtown Public Library voiced concern about receiving information about the Public Awareness Campaign.

3 Point Summary
to Director's
Council

The Board chose the following to be included in the summary to the Director's council:
1. Update on Rebecca Denlinger's progress.
2. Status of Gift Acceptance Policy.
3. Mobile App.

Public Comment

Penny Talbert commented that Bill Hudson's waiver is to end in two years and wanted to know personnel's awareness and plan.

Penny Talbert asked about the bookmobile waiver and stated that she thinks the money should be allocated from the budget so the standard can be met.

Penny Talbert stated that the Public Awareness Campaign had approved \$12,000 micro site and stated it would be grant money. She wanted to know status of this. Bill Hudson stated that the intention is to have grant money used and that there is nothing beyond site planned.

Joy Ashley was introduced as the new Director of Development Ephrata Public Library.

Adjournment
Motion

There being no further business, the meeting was adjourned at 7:03. Moved by Andre Fouchet, seconded Terry Kauffman and carried unanimously.

Next Meeting

The next regular meeting is scheduled for Wednesday, October 15, 2014, 6:30 PM at the Library System Office.

Public Awareness Campaign Q&A by MaryAnn Heltshe- Steinhauer

Respectfully Submitted,

Kathy Levine
Recording Secretary

