



Library System of Lancaster County

Library System of Lancaster County
Minutes of the Board of Directors Meeting
April 17, 2013

Attendance:

Board Members: Terry Trego, President; Russell Miller, Secretary; André Fouchet, Treasurer; Terry Kauffman; Diane Tannehill. Absent: Brandon Danz, Vice President; Veronica Urdaneta; Andrea McCue, Lancaster County Commissioners' Representative.

System Staff: Bill Hudson, Administrator; Donna J. Westerhoff, Internal Operations Manager; James D. Showalter, Financial Manager; Stephanie Zimmerman, Training and Development Coordinator.

Guests: Barbara Basile, Director, Manheim Community Library; Donna Brice, Director, ELANCO Library; Tom Knapp, Journalist, Lancaster Newspapers; Heather Sharpe, Community Relations Manager.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Trego at 6:31 PM on Wednesday, April 17, 2013, at the Library System office. A quorum was present.

Public Comment None.

Secretary's Report
Minutes
Approval Russell Miller, Secretary, referred to the minutes of the March 20, 2013, meeting, as included in the Board mailing. The minutes were approved as presented.

Treasurer's Report André Fouchet, Treasurer, referred to the March 2013 financial report, as emailed to the Board. He reported that Salary and Wages, and Benefits show a favorable balance due to staff vacancies. Program and Services reflect an unfavorable balance due to timing of the Comcast billing. The report shows six months working capital. After discussion, the following motion was made.

Motion On motion by André Fouchet, the System Board of Directors directed that the March 2013 Financial Report be filed for audit. Motion carried unanimously.

President's Report President Trego welcomed guests to the meeting.

Administrator's Report In addition to his written report included in the Board mailing, Bill Hudson reported on the following: 1) He attended the Commissioners' meeting, at

which a proclamation was read, proclaiming the day as Bookmobile Day. Hudson thanked Andrea McCue for her efforts to make this honor possible. 2) Andrea McCue has agreed to assist with applying for grants for a new Bookmobile. 3) The LSLC lease expires in approximately 3 years. Hudson will begin talks with the County to determine if they want and will be ready for LSLC to move to its offices at the end of the lease with High. 4) Hudson presented a PowerPoint presentation, *Library Services in the Digital Age*, a Pew Research Center's Internet & American Life Project survey of Americans' attitudes and expectations for public libraries. The survey finds that many library patrons are eager to see libraries' digital services expand, yet also feel that print books remain important in the digital age. Many still want printed books to hold their central place, and indicated that Americans say borrowing books, reference librarians and free access to computers and the internet are "very important" services that libraries provide.

Directors' Council
Report

Barbara Basile, Directors' Council Liaison, reported on the April Talking Points for the Board, as included in the Board mailing: 1. The directors expressed their appreciation to the Board and Bill Hudson for doing the 360 evaluation and sharing the presentation with the Council. 2. Directors Council will be working together with the System to generate a vision statement that inspires community members and all stake holders to actively support and use public libraries across the county. 3. A team will be created to work on Outcomes Based Evaluation of the Summer Reading Program.

Committees
Finance

André Fouchet, Treasurer, reported that the Committee has not met since the last Board meeting, but will meeting immediately following this meeting.

Personnel

Terry Kauffman thanked the Directors' Council for allowing him and Diane Tannehill to report at their meeting, and Bill for being open with the 360 process. The Committee will draft a letter for Hudson's personnel file. He reported that the Directors' Council requested that the 360 be done annually.

Development

Terry Kauffman reported that it's been suggested that the Committee meet with those libraries who want to participate in a joint fundraising effort. A meeting will be scheduled.

Old Business

None.

3-Point Summary to
Directors'
Council

The Board decided on the following three points to include in the summary for reporting to the Directors' Council: 1) the Development Committee suggests scheduling a meeting with those libraries who choose to participate in systemwide corporate fundraising in their service areas; 2) the Administrator's 360 evaluation process is complete for this year, and will be conducted annually; and 3) Bill Hudson presented a Pew report, *Library*

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Services in the Digital Age, reflecting a strong need for and strong support of libraries.

Adjournment

Motion It was moved by Russ Miller that the meeting be adjourned at 6:57 PM.
Motion carried unanimously.

Next Meeting The next regular meeting is scheduled for Wednesday, May 15, 2013, 6:30 PM. at the Library System office.

Respectfully submitted,



Donna J. Westerhoff
Recording Secretary