

Library System of Lancaster County  
Minutes of the Board of Directors Meeting  
August 17, 2010

Attendance:

Board Members: John Havrilla, President; Virginia McGrath, Vice President; Diane Hastings, Secretary; Sandy Dinoff, Treasurer; Dudley Feltham; Hugh MacMaster; Diane Rice; Robert Sabatelli; Kevin Service. Absent: Kay Rohrer.

System Staff: Susan L. Hauer, Administrator; Donna J. Westerhoff, Internal Operations Manager; James D. Showalter, Financial Manager.

Guests: Deborah Beisell, Executive Director, Elizabethtown Public Library; Marion Fetter, Elizabethtown Public Library; Lisa Greybill, Administrator, Columbia Public Library; Debra Rosser-Hogben, Director, Milanof-Schock Library; Joyce Sands, Deputy Director, Lancaster Public Library; Frances Vita, Director, Quarryville Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Havrilla at 7:00 PM on Tuesday, August 17, 2010, at the Library System office. A quorum was present.

General Comment Deb Beisell, Executive Director, Elizabethtown Public Library, read a prepared statement regarding Elizabethtown Library's plan to close for its slowest week of the year due to funding cuts. Commonwealth Libraries denied the request to allow the closure, and advised the library to submit a request for modified hours. That request has been sent, and a response has not been received at this time. The library plans to be open its regular hours on Wednesday and Thursday of that week.

Board discussion followed on whether or not the System Board should to respond to Commonwealth Libraries and the legislators. Sandy Dinoff will draft a response. It will be emailed to the System Board, who will then give their input on its content and whether or not it should be sent. If the decision is made to send it, it will be sent to library boards. It was suggested that, if sent, each Library Board President sign it in support.

Secretary's Report  
Minutes

**Approval**

Diane Hastings, Secretary, referred to the minutes of the June 15, 2010, meeting, as included in the Board mailing. The minutes were approved as presented.

Treasurer's Report

Sandy Dinoff, Treasurer, referred to the July 2010 financial report, sent electronically to Board members. She reported that she, Ginny McGrath and

Kay Rohrer, the Finance Committee membership, reviewed the report independently and found it to be in order. After discussion, the following motion was made.

- Motion** On motion by Sandy Dinoff, the System Board of Directors directed that the July 2010 Financial Report be filed for audit. Motion carried unanimously.
- President's Report  
Council to  
Preserve  
Public  
Libraries President Havrilla reported on the Council to Preserve Public Libraries (CPPL) meeting, held on August 10. Two action groups formed from the meeting: 1) the Directors' Council group, led by Deb Beisell, will organize to present the plight of reduced funding to the Commissioners and the general public; and 2) the Gala/Event group, led by Hugh MacMaster, will organize an event to thank key individuals for their support of libraries, and to communicate that more help and support is needed. This will not be a traditional fund raising event, although tickets will be sold. Both groups are composed of Library Directors, Library Board members and System staff.
- The next CPPL meeting is scheduled for Tuesday, September 28, 5:00 PM, at the System office.
- Administrator's Report Susan Hauer referred to the written summary included in the Board mailing and sent electronically to Library Board Presidents and the Directors2 mail list. There was a question about regionalization. Hauer reported that the premise of regionalization is to explore ways to save money by sharing resources. The Capital Region, to which LSLC belongs, will meet in the near future.
- Hauer reported that Lancaster Public Library will expand its rental books collection to include DVDs. She has expanded on the 2004 draft policy to include how CDTS will handle processing of rental materials for member libraries. The draft policy will be emailed to Board members for action at its next meeting.
- Directors' Council Report In addition to the approved Directors' Council minutes for June and July 2010 included in the Board mailing and sent electronically to Library Board Presidents and the Directors2 mail list, Lisa Greybill, Directors' Council Liaison, reported on the following: 1) She thanked the System for applying for a Systemwide waiver for the libraries whose hours open do not meet state standards; 2) The Council of Friends received a refund from Willow Valley, the venue for the Author Luncheon because of unsatisfactory conditions, and divided the funds among the member libraries. Each library was given \$300 to spend on its collection; and 3) Ingram has been chosen as the major vendor for books and materials purchasing.

Committees

Internal Funding  
Formula  
Subcommittee

Sandy Dinoff, Chair, distributed the subcommittee's recommendation for the funding formula. The formula will be on the agenda action at meeting in the near future.

Lancaster County  
Public Libraries  
Task Force

Diane Rice, Task Force member, reported that the Task Force's recommendation has been presented to the Commissioners, and is on the agenda for the Commissioners' meeting, scheduled for Wednesday, September 8, 9:15 AM, at 150 N Queen St. The press will be in attendance, and System and library board members and staff were encouraged to attend.

Other Business

None.

3- Point Summary

The Board decided on the following three points to include in the summary for reporting to their library boards:

1. The Board's response, if any, to Commonwealth Libraries regarding the State Code and the libraries' requirement to meet all the standards when functioning at a 30% cut in funding.
2. Commissioner meeting for presentation of the Task Force report, and to encourage all to attend.
3. Council to Preserve Public Libraries next meeting, Tuesday, September 28, 5:00 PM.

General Comment

None.

Next Meetings

The next Board Work Session is scheduled for Tuesday, September 14, 2010, 4:00 PM. The next regular meeting is scheduled for Tuesday, September 21, 2010, 7:00 PM. Both will be held at the Library System office.

Adjournment

**Motion**

It was moved by Sandy Dinoff that the meeting be adjourned at 8:10 PM. Motion carried unanimously.

Respectfully submitted,

Donna J. Westerhoff  
Recording Secretary