

Library System of Lancaster County
Minutes of the Board of Directors Meeting
May 18, 2010

Attendance:

Board Members: John Havrilla, President; Virginia McGrath, Vice President; Diane Hastings, Secretary; Sandy Dinoff, Treasurer; Dudley Feltham; Hugh MacMaster; Diane Rice; Robert Sabatelli; Kevin Service. Absent: Kay Rohrer.

System Staff: Susan L. Hauer, Administrator; William Hudson, Deputy Administrator and Manager, Information Technology; Donna J. Westerhoff, Internal Operations Manager; James D. Showalter, Financial Manager.

Guests: Donna Brice, Director, ELANCO Library; Herb Landau, Executive Director, Lancaster Public Library; Margaret Perella, Director, Pequea Valley Public Library; Kathy Thren, Director, Adamstown Area Library; Mike Wetherhold, President, Adamstown Area Library Board.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Havrilla at 7:01 PM on Tuesday, May 18, 2010, at the Library System office. A quorum was present.

General Comment None.

Secretary's Report
Minutes

Approval

Diane Hastings, Secretary, referred to the minutes of the April 20, 2010, meeting, as included in the Board mailing. The minutes were approved as presented.

Treasurer's Report

Sandy Dinoff, Treasurer, referred to the April 2010 financial report, as included in the Board mailing. She reported that the Finance Committee has reviewed the report, and there are no unexpected variances. After discussion, the following motion was made.

Motion

On motion by Ginny McGrath, the System Board of Directors directed that the April 2010 Financial Report be filed for audit. Motion carried unanimously.

President's Report

President Havrilla reported that the Board held its monthly Work Session meeting on May 11, facilitated by Ron Kratofil. Conclusions from the session include: the possible re-visiting of the Library System mission; the formation of a Mission Fulfillment Council, which will visit libraries to gather input on what the Library System mission should be; that the organization succeeds when member libraries succeed.

Administrator's Report	In addition to her written summary report included in the Board mailing and sent electronically to Library Board Presidents and the Directors2 mail list, Susan Hauer distributed a chart developed by Carrie Haverman from the Dauphin County Library System, entitled, "Understanding Pennsylvania Libraries." She sent the chart to Library Directors so they can share it with their boards.
Directors' Council Report	In addition to the approved Directors' Council minutes for April 2010 included in the Board mailing and sent electronically to Library Board Presidents and the Directors2 mail list, Margie Perella, Directors' Council Liaison, reported on the following: 1) The Directors' Council has held several work sessions, facilitated by Dennis Belafiore, in which communication emerged as a key issue. The Council is striving to work together in a professional and cohesive manner. 2) Lisa Greybill, Administrator at Columbia Library, will assume the duties of the Directors' Council Vice Chair and liaison to the System Board, as Perella takes leadership of the Council for the next six months. She thanked Joe Zappacosta for his excellent leadership for the past six months.
Committees	
Finance, Internal Funding Formula	Sandy Dinoff, Treasurer, reported that the funding formula survey deadline was extended so that all voices would be heard. The draft results were presented to the Finance Committee at its meeting just prior to this meeting. The Committee hopes to present their recommendation to the System Board at its June meeting.
2009 Audit	Dinoff reported on the excellent audit, and thanked Jim Showalter, Financial Manager. She noted that the audit included no additions, corrections or amendments.
Lancaster County Public Libraries Task Force	Diane Rice, Task Force member, reported that the Task Force is continuing to gather information to put into its report. The group is meeting the day after this meeting, and is hopeful for a draft report by late May.
Other Business	None.
3- Point Summary	The Board decided on the following three points to include in the summary for reporting to their library boards: <ol style="list-style-type: none">1. Internal Funding Formula timetable;2. 2009 System audit concluded successfully;3. Message from Mike Wetherhold, President, Adamstown Library Board (see General Comment, below).

General Comment Mike Wetherhold, President, Adamstown Area Library Board, reported that the library board has decided not to pursue the move to a new library facility. He noted that the mortgage and additional operating expenses necessary are beyond current library funding. The Board will continue to advocate with residents that more funding is needed for operations, in addition to a capital campaign, for the library building. For the reasons cited, the library has withdrawn its grant application from the US Department of Agriculture.

Next Meetings The next Board Work Session is scheduled for Tuesday, June 8, 2010, 4:00 PM. The next regular meeting is scheduled for Tuesday, June 15, 2010, 7:00 PM. Both will be held at the Library System office.

Adjournment

Motion It was moved by Ginny McGrath that the meeting be adjourned at 7:27 PM. Motion carried unanimously.

Respectfully submitted,

Donna J. Westerhoff
Recording Secretary