

Library System of Lancaster County  
Minutes of the Board of Directors Meeting  
November 16, 2010

Attendance:

Board Members: John Havrilla, President; Virginia McGrath, Vice President; Diane Hastings, Secretary; Sandy Dinoff, Treasurer; Dudley Feltham; Marian Fetter; Diane Rice; Kay Rohrer; Robert Sabatelli; Kevin Service. Absent: Hugh MacMaster.

System Staff: Susan L. Hauer, Administrator; William Hudson, Deputy Administrator and Manager, Information Technology; Donna J. Westerhoff, Internal Operations Manager; James D. Showalter, Financial Manager.

Guests: Deborah Beisell, Executive Director, Elizabethtown Public Library; Donna Brice, Director, ELANCO Library; Lisa Greybill, Administrator, Columbia Public Library; Debra Rosser-Hogben, Director, Milanof-Schock Library; Joyce Sands, Deputy Director, Lancaster Public Library; Penny Talbert, Interim Co-Director, Ephrata Public Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Havrilla at 7:04 PM on Tuesday, November 16, 2010, at the Library System office. A quorum was present.

General Comment None.

Secretary's Report  
Minutes  
**Approval**

Diane Hastings, Secretary, referred to the minutes of the October 19, 2010, meeting, as included in the Board mailing. The minutes were approved as presented.

Later in the meeting, it was asked that the words "plus normal performance evaluation by the Board" be added to the first sentence of the second motion on page 3, so that it reads, "A motion was made, and carried, that in light of the recommendations made in the Task Force Report, Susan Hauer's Annual Performance Evaluation will be an informal 360 Feedback Assessment., plus normal performance evaluation by the Board."

Although there was consensus to make the addition, there was no motion to approve it. The amended minutes will be on the agenda for approval at the next meeting.

Treasurer's Report      Sandy Dinoff, Treasurer, referred to the October 2010 financial reports, as included in the Board mailing. She reported that the Finance Committee has reviewed the report, and found it to be in order. After discussion, the following motion was made.

**Motion**                      On motion by Ginny McGrath, the System Board of Directors directed that the October 2010 Financial Report be filed for audit. Motion carried unanimously.

President's Report        President Havrilla reported on the following:

Task Force                      From the Requests for Proposals received, the Strategic Planning Selection  
Transition                      Committee has chosen three firms for the Commissioners to consider. To  
Committee                      date, two of the firms have been interviewed, with the last scheduled later in  
Update                              November.

Bylaws                              The draft of the proposed Bylaws, compiled from two previous LSLC bylaws,  
Revision                              has been reviewed by the System attorney. The draft was distributed to the  
System Board at its October meeting, in compliance with the Bylaws  
requirement of 28 days' notice to Board members of the proposed  
amendment.

**Motion**                      On motion Sandy Dinoff, the Library System Board of Directors approved the  
amended Bylaws, to take effect with the Annual Meeting in January 2011.  
Motion carried unanimously.

Current Board of              There was consensus that the current Board will resign collectively at the  
Directors'                      January Annual Meeting, to allow the 7-member Commissioner-appointed  
Resignations                      citizen Board to take office, beginning with that meeting.

Scheduling of                      The Board agreed that a regular Board meeting will replace the December 14  
December                      Work Session, at 4:00, at the System office. There will be no Work Session  
Meetings                              held in December.

Administrator's              In addition to her written summary included in the Board mailing and sent  
Report                              electronically to Library Board Presidents and the Directors2 mail list, Susan  
Hauer read an item she wrote regarding local library structure and future  
direction.

Directors' Council              In addition to the approved Directors' Council minutes for October 2010  
Report                              included in the Board mailing and sent electronically to Library Board  
Presidents and the Directors2 mail list, Lisa Greybill, Directors' Council  
Liaison, reported on the following: 1) The Library Directors sent a letter to  
the Commissioners regarding their wish to discuss the Task Force report and

that they want to be a part of the move forward. A meeting with Commissioner Martin is scheduled for Thursday, December 9. 2) The Directors' Council has selected Kristin Fernitz, Library Director at Strasburg-Heisler, as the Vice Chair. Greybill will chair the Directors' Council meetings.

Committees  
Finance

Sandy Dinoff, Treasurer, reported that quotes for employee health insurance for 2011 came in with a 49% increase, so alternative companies are being sought.

Dinoff advised the Board that the System will receive bills for legal charges for the bylaws change, and from Dr. Ira Wolfe for conducting the 360 assessment.

Other Business

None.

3- Point Summary

The Board decided on the following three points to include in the summary for reporting to their library boards:

1. The strategic planning consultant will be chosen in December.
2. The Bylaws revisions passed unanimously.
3. The December meeting date was changed to the 2<sup>nd</sup> Tuesday, December 14, at 4:00 PM.

General Comment

None.

Next Meetings

The next meeting is scheduled for Tuesday, December 14, 2010, 4:00 PM., at the Library System office.

Executive Session

**Motion**

It was moved by Ginny McGrath to adjourn to a Board-only Executive Session at 7:29 PM for personnel issues. Motion carried unanimously.

The Board meeting reconvened at 7:50 PM.

Adjournment

**Motion**

It was moved by Bob Sabatelli that the meeting be adjourned at 7:51 PM. Motion carried unanimously.

Respectfully submitted,

Donna J. Westerhoff  
Recording Secretary