



Library System of Lancaster County

Library System of Lancaster County
Minutes of the Board of Directors Meeting
November 14, 2012

Attendance:

Board Members: Terry Trego, President; Mark Simms, Secretary; André Fouchet, Treasurer; Russell Miller. Absent: Veronica Urdaneta, Vice President; Brandon Danz; Terry Kauffman; Andrea McCue, Lancaster County Commissioners' Representative.

System Staff: Bill Hudson, Administrator; Donna J. Westerhoff, Internal Operations Manager; Mary Ann Heltshe-Steinhauer, Community Relations Manager.

Guests: Ed Bonekemper, Quarryville Library Board; Dudley Feltham, President, Lititz Public Library Board; Kristin Fernetz, Director, Strasburg-Heisler Library; Jim Gratton, Quarryville Library Board; Tom Knapp, Journalist, Lancaster Newspapers; Herb Landau, Executive Director, Lancaster Public Library; Barb Mertz, Treasurer, Quarryville Library Board; Jack Naylor, Quarryville Library Board; Heather Sharp, Lancaster Public Library staff; Todd Smith, President, Lancaster Public Library Board; Frances Vita, Director, Quarryville Library.

Call to Order The regular meeting of the Board of Directors of the Library System of Lancaster County was called to order by President Trego at 6:05 PM on Wednesday, November 14, 2012, at the Quarryville Library. A quorum was present.

Public Comment Todd Smith, President, Lancaster Library (LPL) Board, thanked the Board for listening to LPL's concerns during the Funding Formula process, and reported that there is confusion in the public's view about funding and fundraising. He proposed that more County funding go to the libraries, and that the System charge libraries for services that they need.

Ed Bonekemper, Quarryville Library (QVL) Board member, commended the Quarryville Friends and volunteers for fundraising efforts on behalf of the QVL Library. He would like the System to approach the largest corporations in the county for countywide benefit. He understands that Millennium cannot identify who owes fines, and asked Bill Hudson to check if that can be corrected.

Secretary's Report
Minutes
Approval

Mark Simms, Secretary, referred to the minutes of the October 17, 2012, meeting, as included in the Board mailing. The minutes were approved as presented.

- Treasurer's Report** André Fouchet, Treasurer, referred to the October 2012 financial report, as included in the Board mailing. He explained variances, referring to, among others, three significant donations to support Youth Programs, and salary savings due to vacant positions. After discussion, the following motion was made.
- Motion** On motion by Russ Miller, the System Board of Directors directed that the October 2012 Financial Report be filed for audit. Motion carried unanimously.
- President's Report** President Trego reported on the following: 1) Thank you to the Quarryville Library for hosting the meeting. This concludes the Board meetings at member libraries, except Moores, which will be visited at a later date. 2) Two dates in January have been reserved of the 2013 Planning meeting facilitated by Lois Dostalick. 3) Trego reiterated that one Board vacancy will need to be filled in 2013, and nominations should be sent to the Commissioners or himself.
- Administrator's Report** In addition to his written report included in the Board mailing, Bill Hudson reported on a collaboration with the Non Profit Resource Network.
- Directors' Council Report** In addition to the approved Directors' Council minutes for October 2012 included in the Board mailing and sent electronically to Library Board Presidents and the Directors2 mail list, Fran Vita, Directors' Council Liaison, reported on the following: 1) Herb Landau, Bill Hudson and Mary Ann Heltshe-Steinhauer attended the DLC Meeting and met Stacey Aldrich, new Deputy Secretary of Education; 2) .the first program evaluation, Mission-G.O., is in progress.
- Committees**
- Finance** André Fouchet, Treasurer, reviewed the proposed 2013 Library System budge, as developed by the Committee. The Committee anticipates the final budget will be submitted for Board approval at the December meeting.
- Personnel** No report.
- Nominating** As reported previously in the meeting, one candidate is needed to fill a Board vacancy beginning in January 2013.
- Development** André Fouchet reported that the Committee recommends that the Board approve the application process for Educational Improvement Tax Credit (EITC), since the process takes several months.
- Motion** On motion by Russ Miller, the Library System Board of Directors approved that staff complete the application process necessary to make LSLC eligible

to receive Educational Improvement Tax Credit (EITC), with the understanding that no solicitation of EITC funds will occur until staff are specifically directed to do so by the Board. Motion carried unanimously.

Old Business

Bylaws Revision Russ Miller distributed copies of the proposed change to the Library System Bylaws: Article V, Annual Meeting. After the sentence, "The Board of Directors shall hold an annual meeting in January of each year at which time Officers are elected and such other business as may be appropriate is conducted." add "*Beginning in 2014 and each year thereafter, the annual meeting shall be held in April.*" The revision will be on the agenda for action at the December meeting.

3-Point Summary to Directors' Council The Board decided on the following three points to include in the summary for reporting to the Directors' Council: 1) Educational Improvement Tax Credit (EITC) application process will be completed, with no solicitation of funds without further Board approval; 2) Bylaws revision to change month of the Annual Meeting from January to April, beginning in 2014; and 3) on target to have budget completed for December meeting.

Executive Session

Motion On motion by André Fouchet, the Board adjourned to Executive Session at 6:36 PM for personnel issues. Motion carried unanimously.

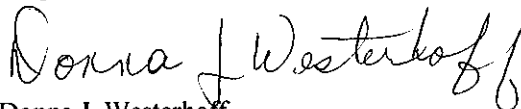
The Board meeting reconvened at 7:11PM.

Adjournment

Motion It was moved by Russ Miller that the meeting be adjourned at 7:13 PM. Motion carried unanimously.

Next Meeting The next regular meeting is scheduled for Wednesday, December 19, 2012, 6:00 PM. at the Library System office.

Respectfully submitted,



Donna J. Westerhoff
Recording Secretary